

Betsi Cadwaladr University Health Board Musculoskeletal Services Joint Service Advisory Group
Terms of Reference (May 2022)

Accountability:

Planned Care Recovery and Transformation Group

Remit

To establish and sustain a joint service group involving all key stakeholders, providers and users of services to strengthen the planning and commissioning of integrated services for musculoskeletal conditions in North Wales.

This group will provide the BCUHB with an opinion as to the Strategic direction of MSK services within the remit of BCUHB, and will:-

- Promote a public health approach to MSKs through primary prevention.
- Work closely with the North Wales Msk Services Delivery Network.
- Promote best practice to achieve patient focussed health care services that aim to improve quality of life, maximise access to independence and support self-management for people with arthritis.
- Identify priority issues and actions to improve services for people with MSK in North Wales.
- Ensure that appropriate signposting information is available for people with musculoskeletal conditions including their family and carers.
- Where appropriate in addition to current membership further engagement with service users will be undertaken by the Msk JSAG to comment on and to assist in the design, development, monitoring and evaluation of relevant services(Terms of Reference 25 October 2017)
- High-level policy direction will be discussed and communicated to the relevant groups for implementation.

Jurisdiction

Commissioning and Planning

OP Delivery Monitoring – Performance Reporting

Chair & Vice Chair

The chair (to be agreed by the group) is responsible for ensuring the terms of reference are adhered to, planning and running the meeting and ensuring the agenda and papers are provided in good time. The Vice Chair to deputise and to be nominated in advance of meeting.

Membership

- Area Director (West) or nominated representative
- Public Health Representative (Health promotion)
- Strategic Planning Representative (BCUHB)
- Primary Care rep (GP with a specialist interest in rheumatology)
- Secondary Care rep
- Head of Therapy Services
- Clinicians representing Rheumatology; Orthopaedics; Bone Metabolic Bone Disorder; Pain Management, Physiotherapy, Occupational Therapy.
- Paediatric consultant (experienced in childhood arthritis) or a rheumatologist proving clinics to children or young people with arthritis.
- National Exercise Referral Scheme (NERS)
- Education Patients Programme (EPP)
- Relevant voluntary organisations (Versus Arthritis, NASS, NOS, NRAS, etc.)
- Health and Social Care Facilitator
- Engagement Officer
- In addition to standing members, the group is able to invite others, as required.

Quorum

Five Delegates.

At least two BCUHB employees and at least two non BCUHB members. Plus Chair / Vice Chair.

Frequency

Every Two Months (Initially monthly for months 1, 2 & 3).

Authority

North Wales Musculoskeletal Services Delivery Network

Conduct of meetings

Meetings will be recorded (MS Teams) and Action Logs will be maintained. Action logs will be

reviewed and updated at the subsequent meeting.

It is expected that a formal apology by way of email to the chair be provided in the event of non-attendance, and where possible provide a nominated Deputy to attend.

Responsibilities and functions will include

- Support initiatives that promote a primary prevention and public health approach to MSKs.
- Identify and promote good practice from within the Health Board and from other regions.
- Identify and agree current priority issues to improve services for people with MSK conditions.
- Identify and agree actions and targets to address priorities and monitor progress.
- Promote self-management and empowerment of people with arthritis and MSK conditions through signposting, education, information, peer support and secondary prevention such as exercise and reducing obesity.
- Promote the implementation of relevant good practice standards and guidance, such as NICE quality standards on osteoarthritis and rheumatoid arthritis and Welsh Governments policies such as the Service Development and Terms of Reference 25 October 2017 Commissioning Directives for Arthritis and MSK Conditions and the Welsh Government Arthritis and MSK Framework.
- Identify, develop & monitor care pathways for MSK conditions as required.
- Ensure Patient Safety is at the core of clinical service delivery.
- Strategically support the sustainability of high quality health care delivery against recognised national Clinical Standards.
- Deliver against core values of the organisation.
- Working in partnership with other organisations outside of BCUHB and NW ARMA.

Reporting

The minutes / Action Logs of the meetings shall be reported to the North Wales Msk Services Delivery Network.

Key relationships

- Area Director and Area's Consultants
- Delegated senior Planning Dept Rep
- Head of Therapies
- GPs/Matrons

- Lead nurses
- Operational Management Team
- Local Authority and Third Sector
- Members of the JSAG and the wider community of health professionals or service users/voluntary organisations they represent

Key documents

- Wilson Sherriff Report “Evaluating Service User perspectives to develop a Model Patient Advisory Group or Arthritis and Musculoskeletal Service (June 2010)
- Welsh Government Commissioning Directives Key Actions (2007) “Designed for People with Chronic Conditions”
- Designed for People with Chronic Conditions
- Service Development and Commissioning Directives
- Chronic Non-Malignant Pain June 2008
- Welsh Government – Wales National Orthopaedic Implementation Plan 2015
- Welsh Government – forthcoming Arthritis and MSK Framework [expected 2018 ?? tbc]
- NICE – NICE Quality Standard QS87 – Osteoarthritis 2015 Terms of Reference 25 October 2017
- National Clinical Strategy for Orthopaedic Services – National Blueprint For Orthopaedic Surgical Delivery (March 2022)
- Getting it Right First Time BCUHB Orthopaedic Review (April 2022)
- Living with Persistent Pain in Wales (April 2019)