

Bundle Charitable Funds Advisory Group 23 May 2019

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- 7 Date of next meeting 18th July 2019



CHARITABLE FUNDS ADVISORY GROUP COMMITTEE

Minutes of the Meeting Held on Thursday 21st March 2019 at 10.00am Meeting Room 3 Carlton Court, St. Asaph

Present:

Ms Rebecca Hughes	Charitable Funds Accountant (Chair)
Mr Steve Morris	Lay Member
Ms Christine Hoyle	Lay Member & Former Haematology Consultant
Ms Tracy Sellar	Deputy General Manager, Medicine Directorate
Ms Emma Jones	Fundraising Team
Mrs Lynne Joannou	Assistant Director Primary Care Contracting

In Attendance:

Ms Paula Clayton	Assistant Financial Charity Accountant
Ms Wendy Marles	Minute Taker

Agenda Item	Action
<p>CFAG19/07 APOLOGIES FOR ABSENCE & DECLARATION OF INTERESTS</p> <p>Apologies of absence were noted from Prof Rob Atenstaedt, Ms Beryl Roberts, Mr Ian Fearn, Ms Gail Critchley, Ms Ffion Johnstone, Ms Keeley Twigg, Ms Eryl Gilliland, Ms Frances Vernon and Mr Wyn Thomas.</p>	
<p>CFAG19/08 MINUTES OF PREVIOUS MEETING HELD ON 31st JANUARY 2019</p> <p>Ms Hughes took this opportunity at the beginning of the meeting to inform the group of the current balance of the General funds, which as present stood at -£114,035.97. This was due to a fall in some of the investments, which resulted in the fund falling into deficit. The investments have improved at the beginning of quarter 4 and there was an increase of £381,000 at the end of February.</p> <p>Ms Hughes informed the group that she would bring the up-to-date balance to the next Charitable Funds meeting in May. It is hoped the March investment report will show a further increase resulting in General Funds being in a positive balance. However, the administration and fundraising costs of the charity for 2019/20 will need to come from General Funds and this will negatively affect the balance. Ms Hughes will bring the 2019/20 budget to the next meeting for the group's information.</p> <p>This discussion was just a reminder of how limited the General Funds are, and for the group to be mindful when making decisions on approving applications from General Funds.</p>	<p>RH</p> <p>RH</p>

<p>Ms Hoyle was aware that the Awyr Las Fundraising Team were paid from the General Funds and asked if they have targets to reach within their role.</p> <p>Ms Hughes informed the group that the fundraisers will have KPI's (Key Performance Indicators) to achieve but they are still being written. A copy will be submitted to the meeting once they are approved.</p> <p>Ms Hoyle asked the Group if the funding issue for the ENT Equipment application that was approved in principle at the January meeting had been resolved. Ms Clayton informed the Group that there was still a shortfall in funding for £33k, and it was agreed that the application should go back to the Cancer Centre Committee for them to consider funding. It was also recommended that the ENT Department should consider fundraising in the future to fund future applications.</p> <p>CFAG19/08.01 Accuracy</p> <p>Ms R Hughes gave an overview of the actions from the previous meeting and informed the group that all actions were closed apart from one action: North Wales Public Access Defibrillator Support Officer. The issue around the contract of employment was still ongoing. Ms Sellar will take this forward with the Lead Applicant and report to the Group in May.</p>	<p>RH</p> <p>PC</p> <p>ELJ</p> <p>TS</p>
<p>CFAG19/09 REQUEST FOR EXPENDITURE APPROVALS</p> <p>CFAG19/09.1 Filing Storage Cabinets - £6,897.60 YG</p> <p>Ms Hughes gave a brief overview of the application, which is for alternative storage for medical records due to the confidential nature of the information held. The Sexual Health service has a separate filing system to the rest of the hospital and medical records are stored within the department.</p> <p>They do have sufficient funds for this application but do not wish to use them for this purpose. Ms Clayton did suggest that they contribute towards the purchase. Their funds are to be used for staff development.</p> <p>The group agreed that the department should be using their own funds and would support the application if this was the case, but would not support from General Funds.</p> <p>Outcome – Not Approved from General Funds – Application approved from Department Fund.</p> <p>CFAG19/09.2 Diathermy Machine for Orthopaedic Surgeon in Hossanna £7,250.00</p> <p>Ms Hughes gave a brief outline of the bid, explaining that two reconditioned machines had been previously funded. This application is for a new machine which is based on advice from the surgeon who has worked in Africa. This new machine would be more robust, straightforward to use and likely to have a longer working life.</p>	<p>PC</p>

<p>Ms Clayton informed the group that since the application was received Dr Cameron may have sourced a cheaper model. Ms Clayton will update the group.</p> <p>Ms Clayton informed the group that this was a last minute application, but assured the group that all outstanding approvals would be sought.</p> <p>The group felt that this was good use of their funds.</p>	PC
<p>Outcome – Approved, pending approval from Corporate Accountant and Medical Devices Group</p> <p>CFAG19/09.3 Video Conferencing and Presentation System - £7,455.60</p> <p>Ms Hughes presented the bid, which would be to provide a replacement Video Conferencing Presentation system as their current system is broken and beyond repair. The cost of the equipment is to be apportioned over 3 departmental funds.</p> <p>Ms Sellar agreed that the purchase of this equipment would be a cost saving due to the teaching sessions being presented over the system and saving travel time.</p> <p>Ms Hoyle stated that they are using their own funds and it is to benefit the staff.</p> <p>Ms Clayton informed the group that IM&T approval has been received since the circulation of the meeting papers.</p>	PC
<p>Outcome – Approved, pending approval from Area Director</p> <p>CFAG19/09.4 Implementation of A Sustainable Educational Session to Primary Schools within Central Area on Antimicrobial Stewardship using NICE Accredited EBug Resources - £12,442.50</p> <p>Ms Hughes informed the group that the aim of this application is to deliver sustainable educational lesson plans on the importance of antimicrobial stewardship to Year 5&6 pupils in Primary Schools within Conwy and Denbighshire using NICE accredited Ebug education resources via a ‘train the teacher’ approach.</p> <p>Ms Hoyle enquired whether this was an issue for Public Health Wales and not NHS. Mrs Joannou explained that she had mixed feelings about this application but there where wider long term benefits for children. She thought the costs were excessive and costs saving could be made by contacting the Local Education Authority and using staff inset training days to do the training and using the school nurse resource.</p> <p>The group decided not to fund this application but would be willing to help them source alternative funding.</p> <p>Outcome – Not Approved.</p>	PC

<p>CFAG19/09.5 Exploring Healthcare Professionals perspectives on Advanced Care Planning: Another Piece of the Puzzle - £23,993.00</p> <p>Ms Hughes presented this application. This is a Palliative Care research project on advance care planning it is a patient-led process of structured discussions between person/patient and their healthcare professionals. The discussions are aimed at eliciting and clarifying wishes and preferences of the patient for future care.</p> <p>There is currently not much research evidence and this is one element of a 3 pronged project, funding a research post for 11 months. This would be a stand-alone study which will be carried out by a non-BCU employee.</p> <p>Ms Hoyle expressed that she found it hard to understand the objectives but was happy for them to use their own funds.</p> <p>Mrs Joannou and Ms Sellar felt that the purpose of the application would be beneficial to the service in the long term and that the costs were reasonable.</p> <p>The group agreed that this was good use of their funds.</p> <p>Outcome – Approved, pending approval from Area Director and Chief Financial Officer.</p>	
<p>CFAG19/10 FUND BALANCES AS AT 31st DECEMBER 2018</p> <p>Ms R Hughes presented the fund balances for information.</p>	
<p>CFAG19/11 Any Other Business</p> <p>There was no other business.</p>	
<p>CFAG19/12 DATE OF NEXT MEETING Next meeting to take place on: Thursday, 23rd May 2019 at 10.00 a.m. <i>Finance Meeting Room, Ysbyty Gwynedd</i> <i>Meeting Room 1, Carlton Court</i> <i>Chairman's Office, Wrexham Maelor</i></p>	

Betsi Cadwaladr University Health Board is the operational name of Betsi Cadwaladr University Local Health Board

BCUHB CHARITABLE FUNDS ADVISORY GROUP Summary Action Plan				
Officer	Minute Reference and Action Agreed	Original Timescale	Latest Update Position	Revised Timescale
Actions From 21.03.19				
R Hughes	CFAG19/08 Minutes of Previous Meeting held on the 31st January 2019 A request to include the 2019/20 Fundraising Budget on the agenda	23.05.19	2019/20 Fundraising Budget Included	Closed
R Hughes	CFAG19/08 Minutes of Previous Meeting held on the 31st January 2019 The Fundraising Team will have Key Performance Indicators. Once approved by the Charitable Funds Committee, the KPI's will be shared with the Charitable Funds Advisory Group	18.07.19	20.06.19 – Date of next Charitable Funds Committee	Open
P Clayton	CFAG19/03.9 ENT Equipment Shortfall in funding. An additional £33k required	21.03.19	04.04.19 – E-mail from Julie Green - ENT need to look at alternative funding streams. We discussed at the meeting the annual commitments for the division and the trends of contributions. The committee was reminded that there is reliance on elements of services that are funded by charitable funds on an annual basis and we need to ensure there is sufficient funds for a minimum of 2 years to allow an exit strategy, should it be required due to the current decline in funds. They were also reminded about being fair and equitable when it comes to providing funds to ensure everyone has an opportunity to request funding.	Closed
P Clayton	CFAG19/09.1 Filing Storage Cabinets Application was not supported by General Funds but would be supported from	23.05.19	21.03.19 – E-mail sent to Lead Applicant informing her of the decision. A request to fund from Departmental Funds has not been forthcoming.	Closed

	Departmental Funds			
P Clayton	CFAG19/09.2 Diathermy Machine for Orthopaedic Surgeon in Hossana Lead Applicant to source a cheaper model	23.05.19	Lead Applicant sourced a cheaper model from ERBE. Cost of machine - £3.6k	Closed
P Clayton	CFAG19/09.2 Diathermy Machine for Orthopaedic Surgeon in Hossana Corporate Accountant approval outstanding	23.05.19	No longer required. Equipment is below £5k	Closed
P Clayton	CFAG19/09.2 Diathermy Machine for Orthopaedic Surgeon in Hossana Medical Devices Group approval outstanding	23.05.19	No longer required. Equipment is below £5k	Closed
P Clayton	CFAG19/09.3 Video Conferencing and Presentation System Area Director approval outstanding	23.05.19	21.03.19 – Area Director approval	Closed
P Clayton	CFAG19/09.5 Exploring Healthcare Professional perspectives on Advanced Care Planning Area Director approval outstanding	23.05.19	02.05.19– Area Director approval	Closed
P Clayton	CFAG19/09.5 Exploring Healthcare Professional perspectives on Advanced Care Planning Chief Financial Officer approval outstanding	23.05.19	02.05.19 – Chief Financial Officer approval	Closed

Charitable Funds Advisory Group Coversheet

Name of Committee

Charitable Funds Advisory Group

Date 23rd May 2019

Item CFAG19/15

GIG
CYMRU
NHS
WALESBwrdd Iechyd Prifysgol
Betsi Cadwaladr
University Health Board*To improve health and provide excellent care*

Title:	Request for Expenditure Approvals															
Author:	<i>Paula Clayton, Assistant Charity Accountant</i>															
Responsible Director:	<i>Russell Favager, Executive Director of Finance</i>															
Public or In Committee	<i>Public</i>															
Strategic Goals	<p><i>(Indicate how the subject matter of this paper supports the achievement of BCUHB's strategic goals –tick all that apply)</i></p> <table border="1"> <tr> <td>1. Improve health and wellbeing for all and reduce health inequalities</td> <td>x</td> </tr> <tr> <td>2. Work in partnership to design and deliver more care closer to home</td> <td>x</td> </tr> <tr> <td>3. Improve the safety and outcomes of care to match the NHS' best</td> <td>x</td> </tr> <tr> <td>4. Respect individuals and maintain dignity in care</td> <td>x</td> </tr> <tr> <td>5. Listen to and learn from the experiences of individuals</td> <td>x</td> </tr> <tr> <td>6. Use resources wisely, transforming services through innovation and research</td> <td>x</td> </tr> <tr> <td>7. Support, train and develop our staff to excel.</td> <td>x</td> </tr> </table>		1. Improve health and wellbeing for all and reduce health inequalities	x	2. Work in partnership to design and deliver more care closer to home	x	3. Improve the safety and outcomes of care to match the NHS' best	x	4. Respect individuals and maintain dignity in care	x	5. Listen to and learn from the experiences of individuals	x	6. Use resources wisely, transforming services through innovation and research	x	7. Support, train and develop our staff to excel.	x
1. Improve health and wellbeing for all and reduce health inequalities	x															
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5. Listen to and learn from the experiences of individuals	x															
6. Use resources wisely, transforming services through innovation and research	x															
7. Support, train and develop our staff to excel.	x															
Approval / Scrutiny Route	<i>The Report is brought for approval by the Charitable Funds Advisory Group.</i>															
Purpose:	<i>The funding application requests received for this Charitable Funds Advisory Group are itemised in the following paper.</i>															
Significant issues and risks	<i>The summary report details the individual funding applications, the amounts requested and the funding source. Each request is supported by an individual application which provides a more detailed explanation and justification. These are attached as appendices to this report.</i>															
Equality Impact Assessment	<i>Not applicable – the report does not impact directly on staff or patients</i>															
Recommendation/ Action required by	<i>The Charitable Funds Advisory Group is asked to review each application for approval rejection and comment</i>															

the Charitable Funds Advisory Group	
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Request for Expenditure Approvals

1.0 Introduction

The following summarises the funding application requests submitted for consideration by the Charitable Funds Advisory Group.

2.0 Applications for Decision

Item	Title of Funding Application	Amount of Application £	Funding Source	Division
.1	Pagewriter TC30 Cardiograph for Pre-Operative Assessment	5,368	Fund 9N20	Ysbyty Gwynedd
.2	Cancer Centre Gardens	7,322	Fund 8Q02	NWWS
.3	Bladder Scanner – Enfys Ward	7,783	Fund 8Q02	NWWS
.4	Patient Information Display Screens	9,800	Fund 8Q02	NWWS
.5	Replacement Furniture – Dinas Ward	11,696	General Funds	MH&LD
.6	Equipment for Minor Operation Room	12,000	Fund 9B10	West Area
.7	Wet Rooms – Enfys Ward	20,000	Fund 8Q02	NWWS

Total £73,969

The total amount requested from General Funds is £11,696. The balance on General Funds is £ 444,463.12

3.0 Applications for Comment

Item	Title of Funding Application	Amount of Application £	Funding Source	Division
.8	Lung Cancer Pathway Co-Ordinator	19,800	General Funds	Ysbyty Gwynedd
.9	Olympus Stack and Diathermy Unit	34,881	Fund 8N02	Glan Clwyd
.10	Replacement Patient Chairs	40,920	Fund 9Q04	NWWS
.11	Additional Equipment – Hybrid Theatre	75,300	Fund 8B66	Glan Clwyd

.12	Super Dimension Electro Navigational Equipment	128,000	Fund 8Q02	NWWS
.13	Staff Experience Fund Application	154,893	Fund 8T48	Corporate

Total £453,794

The total amount requested from General Funds is £19,800. The balance on General Funds is £ 444,463.12

4.0 Recommendation

The Charitable Funds Advisory Group is asked to review each application for approval or rejection.

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Pagewriter TC30 Cardiograph for Pre operative assessment clinic	
<u>Name & Job Title of Lead Applicant</u>	Anwen Creegan Pre op assessment Nurse Manager	
<u>Name & Job Title of Other Applicants</u>	Sali Williams Matron	
<u>Maximum Expenditure Requested</u>	£5,367.60	
<u>Fund to be Sourced</u>	Fund Number & Title	GS/Colorectal (West) General Purposes Fund – Fund 9N20
	Current Uncommitted Balance	£ 5,513.35
<u>Introduction and Background</u>		
<ul style="list-style-type: none"> • Purchase Order raised – PO 9160556. The equipment should have been purchased from the charity but was raised against budget P145 in error. Unfortunately, as the order was raised against budget in the first instance, we are unable to get the equipment vat exempted. The full cost of the equipment will be being charged to the fund If approved. • ECG tracing required by most patients attending Pre op • Old Pagewriter cardiograph need replacing • ECG taken in Pre op to ensure patients are optimised for surgery and anaesthetic • 		

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)				
Service Benefit (insert further rows if needed, must include patient care and financial benefits)				Measure
ECG taken in Pre operative department				One stop facility for patients
Providing an efficient service for patients				
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
PO 9160556	Pagewriter TC30 Cardiograph			4,473.00
	Vat			894.60
Total Pay and Non-pay				£5,367.60
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£
Less: Savings generated by this application				£
Net ongoing revenue costs charged to NHS budgets				£
Risk Assessment				



Risk (insert further rows if needed)		Mitigation
Patients may be cancelled on the day of operation if ECG not available		
Exit Strategy (Charitable Funds cannot fund ongoing commitments)		
One off purchase		
Dementia Strategy (State how the scheme meets the Health Board's dementia strategy)		
Health Inequalities (State how the scheme addresses health inequalities)		
Equal access for all		
Equalities Impact		

Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme? /NO		
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
Approvals		
	Name & Date Approved	Comments
Fund Advisor	Rhian Hulse 26.02.19	
Capital Approval (Estates/IM&T/Medical Devices)		Approval Outstanding
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director		Approval Outstanding
Charitable Funds Advisory Group		



AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Cancer Centre Gardens	
<u>Name & Job Title of Lead Applicant</u>	Julie Green, Business Manager	
<u>Name & Job Title of Other Applicants</u>		
<u>Maximum Expenditure Requested</u>	£6,102 + VAT = £7,322.40	
<u>Fund to be Sourced</u>	Fund Number & Title	Cancer Charitable Fund - Glan Clwyd – Fund 8Q02
	Current Uncommitted Balance	£ 548,132.66
<u>Introduction and Background</u>		
<p>The centre garden within the cancer centre is currently closed, as it is no longer safe. The garden has a wooden gazebo and decking which is rotten and requires replacement. Due to the current set up, wheelchair users are unable access the garden as the ground is uneven and the decking is not wheelchair friendly. Application is to request funds to re-structure the garden by removing the decking and wooded gazebo and replace with patio slabs. This will allow wheelchair users to be able to use the garden and will reduce annual maintenance and allow the garden to be re-opened and to be enjoyed by patients, visitors and staff.</p>		

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)				
Service Benefit (insert further rows if needed, must include patient care and financial benefits)				Measure
Improved hygiene facilities for patients.				n/a
Accessibility for disabled/wheelchair users.				Direct feedback from staff/patient and questionnaires.
Provide improved dignity and independence for patients.				Direct feedback from staff/patient and questionnaires.
Reduce trips and falls within Enfys Bathroom.				Audit datix incidents.
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Estimate	Remove rotten decking and gazebo and replace decking with patio slabs.			£6,102.00
	Vat			£1,220.40
Total Pay and Non-pay				£ 7,322.40
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£0.00
Less: Savings generated by this application				£0.00
Net ongoing revenue costs charged to NHS budgets				£0.00
Risk Assessment				

Risk (insert further rows if needed)	Mitigation
Exit Strategy (Charitable Funds cannot fund ongoing commitments)	
One off request for funding.	
Dementia Strategy (State how the scheme meets the Health Board's dementia strategy)	
In line with Priority 5– All healthcare environments will be dementia supportive and enabling, ensuring the any refurbishments meet the 2016 National Standards with a dementia supportive and enabling environment.	
Health Inequalities (State how the scheme addresses health inequalities)	
Equal access for all.	
Equalities Impact	
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme? No	
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.	
If NO, then state below what information/evidence the decision is based on.	



Approvals		
	Name & Date Approved	Comments
Fund Advisor	Julie Green 20.04.19	
Capital Approval (Estates/IM&T/Medical Devices)	Colin Small, Estates 16.05.19	
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director	Geraint Roberts 20.04.19	
Charitable Funds Advisory Group		

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>		Bladder scanner for Enfys ward (Bio Con 700Ultrasonic Bladder Scanner)
<u>Name & Job Title of Lead Applicant</u>		Manon Williams – Matron Cancer Division
<u>Name & Job Title of Other Applicants</u>		Sister Adele Roberts
<u>Maximum Expenditure Requested</u>		£7,783.38
<u>Fund to be Sourced</u>	Fund Number & Title	Cancer Charitable Fund – Glan Clwyd – Fund 8Q02
	Current Uncommitted Balance	£ 548,132.66
<u>Introduction and Background</u>		
<ul style="list-style-type: none"> • A bladder Scanner is a non-invasive means measurement of Bladder volume and also help to monitor urinary retention • The scanner is very straightforward and can help with compliance, reduce staff training time and improve transfer of knowledge • The scanner will also be used by Heulwen , Cancer Centre OPD and Radiotherapy whenever needed • The previous scanner is broken and a quote in excess of £700 has been quoted for repair • • 		

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Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)				
Service Benefit (insert further rows if needed, must include patient care and financial benefits)				Measure
This will enable the patient to be treated at ward level and prevent unnecessary referrals to the radiology department				
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Total Pay and Non-pay				£
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£
Less: Savings generated by this application				£
Net ongoing revenue costs charged to NHS budgets				£

<u>Risk Assessment</u>	
Risk (insert further rows if needed)	Mitigation
Incorrect use	The Company will provide in house training
<u>Exit Strategy</u> (Charitable Funds cannot fund ongoing commitments)	
<u>Dementia Strategy</u> (State how the scheme meets the Health Board's dementia strategy)	
<u>Health Inequalities</u> (State how the scheme addresses health inequalities)	
<u>Equalities Impact</u>	

Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?			NO
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.			
If NO, then state below what information/evidence the decision is based on.			
Approvals			
	Name & Date Approved	Comments	
Fund Advisor	Julie Green 29.04.19		
Capital Approval (Estates/IM&T/Medical Devices)		Approval Outstanding	
Chief Financial Officer		Approval Outstanding	
Area/Hospital/Secondary Care/Mental Health/Executive Director	Geraint Roberts 29.04.19		
Charitable Funds Advisory Group			

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	NWCTC Patient Information Display Screens	
<u>Name & Job Title of Lead Applicant</u>	Julie Green, Business Manager	
<u>Name & Job Title of Other Applicants</u>		
<u>Maximum Expenditure Requested</u>	£9,800.00	
<u>Fund to be Sourced</u>	Fund Number & Title	Cancer Charitable Fund - Glan Clwyd – Fund 8Q02
	Current Uncommitted Balance	£ 548,132.66
<u>Introduction and Background</u>		
<p>In order to encourage cancer patients to actively manage their health and wellbeing whilst under treatment we are requesting funding to provide 5 TV screens in all outpatient and day unit reception areas. Information with regards to the management of symptom control, appointment information, key patient reminders and details about charitable donations will be displayed on the screens. For example, patients often wait until they see their consultants with regard to treatment side effects, whereby they need to either contact the oncology triage service or their GP. Delays to medical advice has an impact on the management of their treatment and can cause untimely delays. Patients often forget the information given about the management of their treatment and the TV screens will be used as an information source about key messages that are important to patients, i.e. what to do if their temperature rises, when</p>		

to have bloods taken (often they forgot which can delay treatment), reminders about who to contact for what etc. In addition the screens will be used to inform patients, relatives and carers on the items purchased through charitable donations so they are aware of where their money is going.

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure
Improved self-management of treatment	Direct feedback from staff/patients. Information gathering regarding delays to treatments to audit improved communication and patient self-management.
Improved communication to patients, carers and visitors	Direct feedback from staff/patients. Information gathering regarding delays to treatments, self management of treatment and reduction in DNAs by audit.
Improved independence for patients.	Direct feedback from staff/patients. Information gathering regarding delays to treatments to audit improved communication and patient self management.

Financial Management and Costing

Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Quotation	Purchase and install 5 information screens in all OPD and Day Unit waiting areas			£6,800

Estimate	Install electrical and data points by IT. Will not provide definitive quotation unless work is proceeding. Given and estimate of £3,000	£3,000
Total Pay and Non-pay		£9,800
Ongoing Revenue Costs		
Ongoing revenue costs which will be charged to NHS budgets		£0.00
Less: Savings generated by this application		£0.00
Net ongoing revenue costs charged to NHS budgets		£0.00
<u>Risk Assessment</u>		
Risk (insert further rows if needed)		Mitigation
<u>Exit Strategy</u> (Charitable Funds cannot fund ongoing commitments)		
One off request for funding. Management of screens will be managed internally by the division, IT will support any technical issues.		
<u>Dementia Strategy</u> (State how the scheme meets the Health Board's dementia strategy)		
In line with Priority 5– All healthcare environments will be dementia supportive and enabling, ensuring the any refurbishments meet the 2016 National Standards with a dementia supportive and enabling environment.		
<u>Health Inequalities</u> (State how the scheme addresses health inequalities)		

Equal access for all.		
<u>Equalities Impact</u>		
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?		No
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
<u>Approvals</u>		
	Name & Date Approved	Comments
Fund Advisor	Julie Green 14.05.19	
Capital Approval (Estates/IM&T/Medical Devices)	N/A	
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director	Geraint Roberts 14.05.19	



Awyr Las
Blue Sky

CFAG19/15.4

Charitable Funds Advisory Group		

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Dinas Ward, Ablett Unit furniture	
<u>Name & Job Title of Lead Applicant</u>	Jonathan Morris – Adult Service Manager (Central)	
<u>Name & Job Title of Other Applicants</u>		
<u>Maximum Expenditure Requested</u>	£11,695.97	
<u>Fund to be Sourced</u>	Fund Number & Title	General Funds – Fund 8T28
	Current Uncommitted Balance	£ 444,463.12
<u>Introduction and Background</u>		
<ul style="list-style-type: none"> • Furniture on Dinas male and female wards at the Ablett Unit is old, damaged and beyond repair • This poses a health and safety risk to patients, staff and visitors • This poses infection prevention issues • Currently not adhering to the Safe Clean Care principles – making sure that wards and departments are safe, clean and clutter free, this means that areas are easier to keep clean and improves patient safety • Recent HIW inspection has recommended replacement of furniture • All other options explored including other charitable funds (none available for this area) and not deemed appropriate for capital bids. Fund 8D04 has 		

been explored – after current application into this fund for other furniture for Ablett there will only remain a balance of £1,315. This fund is not specifically for Dinas Ward and is a generic Ablett Fund.

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure
Improvement to environment and improvement to health and mental wellbeing of patients	
Improved health and safety for all	
Improved infection prevention	
Meet the standards as set out in the Safe Clean Care Campaign	

Financial Management and Costing

Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Quote	Furniture for lounge and communal areas on Dinas Male and Female wards.			£11,695.97
Total Pay and Non-pay				£11,695.97
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£
Less: Savings generated by this application				£
Net ongoing revenue costs charged to NHS budgets				£

<u>Risk Assessment</u>	
Risk (insert further rows if needed)	Mitigation
Health, safety and infection prevention	Replacement of furniture
<u>Exit Strategy</u> (Charitable Funds cannot fund ongoing commitments)	
This is a one off purchase	
<u>Dementia Strategy</u> (State how the scheme meets the Health Board's dementia strategy)	
N/A - this is for furniture for an adult acute environment.	
<u>Health Inequalities</u> (State how the scheme addresses health inequalities)	
The furniture identified is suitable for the environment it is intended for and for the patient group involved.	
<u>Equalities Impact</u>	

Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme? YES/NO		
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
Approvals		
	Name & Date Approved	Comments
Fund Advisor		
Capital Approval (Estates/IM&T/Medical Devices)	N/A	
Chief Financial Officer	Joanna Garrigan 14 May 2019	Approved for submission to Charitable Funds Advisory Group.
Area/Hospital/Secondary Care/Mental Health/Executive Director	Andy Roach 1 st May 2019	Approved for submission to Charitable Funds Advisory Group.
Charitable Funds Advisory Group		

Quotation QN/46759 Option A

Issue 2

11/03/2019

Betsi Cadwaladr University Local Health Board
North Wales BSP
PO Box 269
Clwyd
LL18 9EE

For the attention of: **Monika Soltys**
Tel no: **01745 585484**

Re: QN/46759: Dinas Ward

Thank you for your enquiry. Please find below our quotation as requested.

Please note quotes are valid for 60 days from date of issue.

All items delivered to site, distributed to their required location and unwrapped ready for use, as part of our standard service.

Qty	Product Code	Description	Unit Price	Disc %	Total
Upholstered in Aston 414 Wine					
2.00	AMA2-400-A	MAGNA 2-Seater settee with full plywood reinforcement including plywood to base facing floor, security screws to feet & base upholstered in "A" range fabric	1,173.00	10.00 %	2,111.40
Upholstered in Aston 414 Wine					
1.00	AMA3-400-A	MAGNA 3-Seater settee with full plywood reinforcement including plywood to base facing floor, security screws to feet & base upholstered in "A" range fabric	1,426.90	10.00 %	1,284.21
Upholstered in Aston 414 Wine					
5.00	ASKY1-200-A	SKYE Tub chair with plywood to seat platform and front plinth upholstered in "A" range fabric	299.00	10.00 %	1,345.50
Upholstered in Aston 100 Blue					
2.00	AMA2-900-A	MAGNA 2-Seater settee WITH ZERO-DEPTH ANTI-STASH SEAMS with full plywood reinforcement including plywood to base facing floor, security screws to feet & base with seat height increased upholstered in "A" range fabric	1,258.30	10.00 %	2,264.94
Upholstered in Aston 100 Blue					
1.00	AMA3-900-A	MAGNA 3-Seater settee WITH ZERO-DEPTH ANTI-STASH SEAMS with full plywood reinforcement including plywood to base facing floor, security screws to feet & base with seat height increased upholstered in "A" range fabric	1,550.10	10.00 %	1,395.09

PERFORMANCE

- Quality Management System ISO 9001
- Strength and stability BS EN 15373: 2007

SUSTAINABILITY

- Environment ISO 14001
- Timber legal and sustainable

HEALTH & SAFETY

- Flame retardant to contract level BS 7176: 2007
- SMAS & Construction Line Certified

NHS CONTRACTS

- NHS Challenging No. 2016/S 041-066764
- NHS Ward & Residential No. 2013/S022-033974

Upholstered in Aston 100 Blue

5.00	ASKY1-200-A	SKYE Tub chair with plywood to seat platform and front plinth upholstered in "A" range fabric	299.00	10.00 %	1,345.50
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Total Goods	£ 9,746.64
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TOTAL GOODS VALUE	£ 9,746.64
TOTAL VAT	£ 1,949.33
TOTAL	£ 11,695.97

Please remember to quote the quotation reference number on your order.

Prices quoted under the frame reference SBS/14/CR/TPU/8746/15

Note : Any revision to this quotation may affect delivery times and prices

Delivery Lead Times

The standard lead time on certain ranges, including bespoke upholstered items, is normally 8 weeks from the point at which the order is placed (with all details including any fabric choices confirmed)

In the case of certain non-standard items, or high volumes, this lead time may increase and we will advise you accordingly. Lead times can often be improved upon to meet specific requirements so please feel free to contact us to discuss any deadlines you may need to meet.

PERFORMANCE

- Quality Management System ISO 9001
- Strength and stability BS EN 15373: 2007

SUSTAINABILITY

- Environment ISO 14001
- Timber legal and sustainable

HEALTH & SAFETY

- Flame retardant to contract level BS 7176: 2007
- SMAS & Construction Line Certified

NHS CONTRACTS

- NHS Challenging No. 2016/S 041-066764
- NHS Ward & Residential No. 2013/S022-033974

AWYR LAS
FUNDING APPLICATION FORM

Title of Funding Application	Alltwen – Minor Operations Room (Dermatology)	
Name & Job Title of Lead Applicant	Guto Gwyn, Planning & Development Manager	
Name & Job Title of Other Applicants	Louise Davies, Locality Matron Professor Alex Anstey, Consultant Dermatologist	
Maximum Expenditure Requested	£12,000 (including VAT)	
Fund to be Sourced	Fund Number & Title	Madog Community & Hospital Fund – Fund 9B10
	Current Uncommitted Balance	£ 39,242.76
Introduction and Background (concise, in bullet points)		
<ul style="list-style-type: none"> Following discussions with the Dermatology department to identify the future training and service provision strategy, Ysbyty Alltwen was identified as an ideal site to outreach certain treatments closer to patients' homes. Space was located adjacent to the completed 'Dermatology Phototherapy Suite' to provide minor dermatology operations and to be utilised as a training space for local General Practitioners. As a result, the Dermatology Education Fund was accessed to complete the required estates modifications. This work is now complete, but further funds are required to purchase the specialised equipment (including a Hyfrecator, surgical light, and Cautery). 		

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)				
Service Benefit (insert further rows if needed, must include patient care and financial benefits)				Measure
Improved Access to Services				Patient Attendances
Improved Patient Outcomes				Number of aggravated conditions reported
Reduced Drug Expenditure				Biologic Drug Spend
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Estimate	Equipment for Minor Operations Room			12,000
Total Pay and Non-pay				£12,000
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£0
Less: Savings generated by this application				£0
Net ongoing revenue costs charged to NHS budgets				£0
Risk Assessment				

Risk (insert further rows if needed)	Mitigation
Exit Strategy (Charitable Funds cannot fund ongoing commitments)	
Once the equipment have been purchased, the space will not require any further funding.	
Health Inequalities (State how the scheme addresses health inequalities)	
<p>Having this Dermatology Minor Operations utility at Ysbyty Alltwen will improve the service provision in the Area, while also giving the specialty a means to further outreach into the community. By offering training opportunities for local GPs, it will encourage the propagation of skills in the West, sharing techniques and knowledge to disseminate suitable treatments from the acute and community hospital settings.</p> <p>Therefore, by purchasing this equipment, patients would have better access to various treatment options as close to home as possible, satisfying the Health Board's 'Care Closer to Home' strategy.</p>	
Equalities Impact	
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?	NO
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.	
If NO, then state below what information/evidence the decision is based on.	
The Suite will only improve the Area's current service's accessibility to West BCUHB patients.	
Approvals	



	Name & Date Approved	Comments
Fund Advisor		
Capital Approval (Estates/IM&T/Medical Devices)	N/A	
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director		Approval Outstanding
Charitable Funds Advisory Group		

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Enfys Wet Rooms	
<u>Name & Job Title of Lead Applicant</u>	Julie Green, Business Manager	
<u>Name & Job Title of Other Applicants</u>		
<u>Maximum Expenditure Requested</u>	£20,000	
<u>Fund to be Sourced</u>	Fund Number & Title	Cancer Charitable Fund - Glan Clwyd – Fund 8Q02
	Current Uncommitted Balance	£ 548,132.66
<u>Introduction and Background</u>		
<p>The Karen Keating fund provided a donation of £10,000 a number of years previously in respect of upgrading the bathroom on Enfys into a wet room. Work on this project had stalled due to a variety of reasons outside of our control, however a design is now underway to prepare for tendering by Mott Macdonald the approved design agency for the Health Board. The cost of design, specification and tender documentation is £5,983.98 excluding VAT, which will be available by May 2019. Following a site visit, the bathroom requires a total re-configure and does not confirm with current legislation and will need to be extended. Until tendering has been undertaken, we are only able to provide estimate cost of reconfiguration at this stage. However, to not delay the work and to allow the tendering process to proceed we are requesting that funds are ring fenced to allow this work to be undertaken which is in addition to the £10,000 contribution received due to the costs of the design.</p>		

A further donation of £13,000 has been received by H Richards, Ruthin Choir and the fundraisers have requested that the funds go direct to supporting the wet room on Enfys.

By upgrading the bathroom it will comply with current DDA legislation and provide ease of use for disabled patients who struggled to use the current facilities. It will also reduce the number of trips and falls experienced by patients when using the bathrooms.

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure
Improved hygiene facilities for patients.	Feedback via nursing staff/patient experience questionnaires.
Accessibility for disabled/wheelchair users.	Feedback via nursing staff/patient experience questionnaires.
Provide improved dignity and independence for patients.	Feedback via nursing staff/patient experience questionnaires.
Reduce trips and falls within Enfys Bathroom.	Audit datix incidents.

Financial Management and Costing

Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Estimate	Design, implement and restructure 15 bathrooms to en-suite facilities.			£20,000



Total Pay and Non-pay		£0.00
Ongoing Revenue Costs		
Ongoing revenue costs which will be charged to NHS budgets		£0.00
Less: Savings generated by this application		£0.00
Net ongoing revenue costs charged to NHS budgets		£0.00
<u>Risk Assessment</u>		
Risk (insert further rows if needed)		Mitigation
<u>Exit Strategy</u> (Charitable Funds cannot fund ongoing commitments)		
One off request for funding.		
<u>Dementia Strategy</u> (State how the scheme meets the Health Board's dementia strategy)		
In line with Priority 5– All healthcare environments will be dementia supportive and enabling, ensuring the any refurbishments meet the 2016 National Standards with a dementia supportive and enabling environment. In addition to ensure that the areas meets 'Well Organised Workspace" programme, meeting the approach to simplify the area and reduce waste by having everything in the right place, at the right time, ready to go and through this enable provision of safer care for our patients.		

Health Inequalities (State how the scheme addresses health inequalities)		
Equal access for all.		
Equalities Impact		
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?		No
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
Approvals		
	Name & Date Approved	Comments
Fund Advisor	Julie Green 29.04.19	
Capital Approval (Estates/IM&T/Medical Devices)	Capital Estates Approval	
Chief Financial Officer		Approval Outstanding

Area/Hospital/Secondary Care/Mental Health/Executive Director	Geraint Roberts 29.04.18	
Charitable Funds Advisory Group		

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Lung cancer pathway co-ordinator	
<u>Name & Job Title of Lead Applicant</u>	Dr Ali Thahseen, Consultant Respiratory Physician	
<u>Name & Job Title of Other Applicants</u>	Barry Williams, DGM Zoe Strydhorst, SSM	
<u>Maximum Expenditure Requested</u>	£19,800	
<u>Fund to be Sourced</u>	<u>Fund Number & Title</u>	General Funds – Fund 8T28
	<u>Current Uncommitted Balance</u>	£ 444,463.12
<u>Introduction and Background</u>		
<ul style="list-style-type: none"> We were granted initial funding for a lung cancer pathway co-ordinator from the Welsh Cancer Network innovative project fund in September 2017. The need for this post was to ensure an individual who co-ordinated all care for the patient from the time of referral to the lung cancer service. This includes communication with the patient about further investigations, organising investigations and out patient appointments and sign posting them for further steps in the diagnostic pathway. The individual has also been assisting the lung cancer specialist nurses with administrative tasks such as completing health care needs assessments etc. This has essentially led to the nurses having more time to provide direct patient contact and undertake specific nurse led clinics. The pathway co-ordinator is also responsible for ongoing audit of the service, and takes part in service 		

improvement activities.

- This practice is in line with the current national recommendations stated in the 'National Optimal Lung Cancer Pathway', endorsed by the Welsh Cancer Network.
- The role has demonstrated immense benefit on many aspects. Over 10% of USC referrals now are discharged following a normal CT scan without a need to attend an outpatient clinic, which was the practice previously. The time to first attendance at an outpatient clinic and ultimately to start of treatment has reduced. A shorter time spent in the diagnostic pathway has been proven to improve survival.
- Recent formal feedback exercise carried out shows a positive overview of the new diagnostic process from our primary care colleagues
- Recent patient feedback has been extremely positive
- The role of the pathway co-ordinator is now embedded into the core service and is pivotal to this efficient lung cancer pathway

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure
Reduce time spent on diagnosis of lung cancer leading to better survival	Time to diagnosis and treatment
Reduce the number of patients attending out patient clinics	Number of USC GP referrals discharged without attending a clinic
Improve patient satisfaction	Patient feedback (recent extremely positive patient feedback available)
Facilitates administrative work for the specialist nurses, enabling them to undertake specific clinics.	Number of patients seen by CNS, freeing up space for consultant clinics thereby reducing waiting times for non cancer patients.

Financial Management and Costing

Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Lung cancer pathway coordinator	£25,575	9	To identify early diagnosis of lung cancer and reduce pressures on outpatient capacity	19,180



Non-pay				
Quote or Estimate?	Description			
Estimate	Normal Office Consumables			620
Total Pay and Non-pay				£19,800
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£19,800
Less: Savings generated by this application				£19,800
Net ongoing revenue costs charged to NHS budgets				£ 0
Risk Assessment				
Risk (insert further rows if needed)			Mitigation	
Exit Strategy (Charitable Funds cannot fund ongoing commitments)				
Long term funding to be sourced from McMillan in line with the current national recommendations stated in the ‘National Optimal Lung Cancer Pathway’, endorsed by the Welsh Cancer Network.				
Dementia Strategy (State how the scheme meets the Health Board’s dementia strategy)				



NA		
Health Inequalities (State how the scheme addresses health inequalities)		
Equalities Impact		
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?		YES/NO
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
Approvals		
	Name & Date Approved	Comments
Fund Advisor		
Capital Approval (Estates/IM&T/Medical	N/A	

Devices)		
Chief Financial Officer	Adrian Butlin 30.04.19	
Area/Hospital/Secondary Care/Mental Health/Executive Director	Barry Williams 30.04.19	
Charitable Funds Advisory Group		

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Olympus Stack and Diathermy Unit for Urology Diagnostic Unit at YGC	
<u>Name & Job Title of Lead Applicant</u>	Mr Kingsley Ekwueme, Urology Consultant and Clinical Lead	
<u>Name & Job Title of Other Applicants</u>	Jenny Pratt, Sister Bethan Davies Williams, Surgical Lead Manager	
<u>Maximum Expenditure Requested</u>	£ 34,880.64 (excl VAT)	
<u>Fund to be Sourced</u>	<u>Fund Number & Title</u>	Diagnostic and Treatment Facility – Urology Fund – Fund 8N02
	<u>Current Uncommitted Balance</u>	£ 56,194.54
<u>Introduction and Background</u> (concise, in bullet points)		
<ul style="list-style-type: none"> • Urology Diagnostic Unit (UDU) undertakes high volume diagnostic procedures for Urology in YGC including 5 procedure lists and 5 Rapid Access Cancer Clinics per week • Volume of work undertaken continues to rise and it's imperative that essential equipment is in good working order, up to date and easily accessible to meet needs of service users and providers 		

- Current stack system can only perform limited procedures (bladder washouts, JJ stents and flexible cystoscopy guided urethral catheter insertion) and is not capable of performing therapeutic treatments such as bladder biopsies and cystodiathermy.
- This provides compromised and limited vision of possible pathology in the bladder, resulting in patients being booked in for rigid cystoscopies and biopsies requiring general anaesthetic (GA).
- There is also a risk that that actual pathology within the bladder may be missed due to limited clarity.
- In cases where there is suspicion of a sinister lesion a photograph is taken so that the next procedure under GA can be planned appropriately. A high definition image will allow the surgeon to plan the list effectively as smaller lesions will require less time and larger lesions requiring more time. As it is now, photographs sometimes cannot be taken as the function is not always working and even when it does work, the pictures taken are of poor quality.
- Lesions that are suspicious, no matter how tiny, are booked for a GA cystoscopy and biopsy, cystodiathermy or transurethral resection of bladder tumour. The waiting times for a GA procedure are often many months and in fact, many breach the recommended times. This is not only unsafe for patients as smaller non-invasive lesions may progress to invasive lesions but these procedures are also added to the long waiting list of patients awaiting GA procedures and add to the anxiety of patients who may have a possible diagnosis of cancer. These problems could be avoided if therapeutic treatments such as biopsy or cystodiathermy can be done under LA in the UDU.
- The current waiting time for a flexible cystoscopy is 2 weeks and only a maximum of 8 procedures can be completed in one half day list. While the reasons for these are multifactorial, a large contributing factor is the time taken to complete a cystoscopy. With a successful bid, UDU could increase its current endoscopy capacity, offering more procedures and potentially run 2 simultaneous list. The location for this is already available in UDU at YGC.
- Although financial benefits will not be cash releasing, the estimated decrease in number of theatre lists for cystoscopies needed is 34 per annum (based on 126 procedures per year at a saving of an hour each), which will reduced the reliance on WLI sessions to achieve RTT waiting times

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure
Increase number of cystoscopies being performed on a list	
Improve waiting times for flexible cystoscopies	
Enhance diagnostic accuracy of pathology	
Reduce number of patients awaiting GA cystoscopy and biopsy for suspicious lesions	

Reduce risks to patients associated with GA procedures				
Reduce anxiety of patients awaiting GA procedures				
Improve planning of theatre lists				
Reduce reliance on WLI payments to achieve RTT targets				
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
none				
Non-pay				
Quote or Estimate?	Description			
Quote	Olympus stack and diathermy unit (detail on attached quote dated 12/4/19) (including VAT)			33,880.64
Estimate	One off training costs for UDU staff			1,000.00
Total Pay and Non-pay				34,880.64
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£ 2,500
Less: Savings generated by this application – <i>note this is note cash releasing</i>				£0
Net ongoing revenue costs charged to NHS budgets				£ 2,500
Risk Assessment				
Risk (insert further rows if needed)			Mitigation	
Exit Strategy (Charitable Funds cannot fund ongoing commitments)				

One off Purchase		
Health Inequalities (State how the scheme addresses health inequalities)		
Ensuring that the most up to date, cost effective and clinically proven treatments can now be offered to all patients in North Wales		
Equalities Impact		
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?		NO
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
All patients will benefit regardless of age, sex, race etc		
Approvals		
	Name & Date Approved	Comments
Fund Advisor	Paul Andrew 15.05.19	
Capital Approval (Estates/IM&T/Medical Devices)		Approval Outstanding
Chief Financial Officer		Approval Outstanding

Area/Hospital/Secondary Care/Mental Health/Executive Director		Approval Outstanding
Charitable Funds Advisory Group		
Charitable Funds Committee		

Quotation Number A312535-1

Page No: 1 of 4

Customer Information:

Mrs J Pratt
Glan Clwyd Hospital
General Stores
Sarn Lane
Bodelwyddan
Denbighshire
LL18 5UJ

Olympus Contact: Amanda Hassall

Effective: 12/04/2019

Expires: 12/06/2019

Part Number / Description:	Unit Price: £	Qty:	Total Price: £
NHS RIGID FRAMEWORK ITEMS			
K10024211 ADVAN AMM215WTD MEDICAL MONITOR (normal selling price £2,694.00 each)	2,478.48	1	2,478.48
N4492760 CV-170 VIDEO SYSTEM CENTRE (normal selling price £13,770.00 each)	12,668.40	1	12,668.40
K23003932 SONY UP-25MD WITH PRINT PACK Consisting of: K10020861 SONY UP-25MD COLOUR VIDEO PRINTER K1113401 SONY UPC-21L LARGE PRINT PACK (normal selling price £2,017.00 each)	1,855.64	1	1,855.64
N1013740 OTV-S7H-1D-L08E PENDULUM HEAD (normal selling price £4,998.00 each)	4,598.16	1	4,598.16
K23009353 TC-C3 SET 3 COMPACT TROLLEY WITH ACCESSORIES Consisting of: K10030134 TC-C3 TROLLEY UK SET 3 K10028704 MAJ-1665 CAMERA HEAD HOLDER HD + 4K K10027574 MAJ-2148 REAR PANEL (normal selling price £3,188.00 each)	2,932.96	1	2,932.96
SUB TOTAL BEFORE DISCOUNT			26,667.00
SUB TOTAL AFTER DISCOUNT			24,533.64
SPECIAL PACKAGE PRICE FOR THE ABOVE ITEMS PURCHASED TOGETHER, REPRESENTING A SAVING OF £2,560.03 (INCLUDING VAT) OVER NORMAL SELLING PRICES			

OLYMPUS MEDICAL
KeyMed House, Stock Road,
Southend-on-Sea, Essex SS2 5QH, UK
Telephone: +44 (0)1702 616333
Facsimile: +44 (0)1702 465677
e-mail: medical@olympus.co.uk website: www.olympus.co.uk

QUOTATION

OLYMPUS

Olympus Medical is an operating division of KeyMed (Medical & Industrial Equipment) Ltd.
Company Reg'd in England at the above address No 966736
VAT Reg No. GB 250 3174 95

Quotation Number A312535-1

Page No: 2 of 4

Part Number / Description:	Unit Price: £	Qty:	Total Price: £
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THESE PRICES ARE AVAILABLE IN LINE WITH THE NHS SUPPLY CHAIN IMAGING, RADIOTHERAPY, ENDOSCOPY AND ANCILLARY DEVICES FRAMEWORK AGREEMENT - lot 23 (CONTRACT REFERENCE FAG/15882). TO OBTAIN THESE PRICES, PLEASE CONTACT JENNY RAYNE, BUYER AT NHS SC ON 0113 3854872 OR E-MAIL JENNY.RAYNE@SUPPLYCHAIN.NHS.UK FOR YOUR UNIQUE REFERENCE NUMBER.

LIST PRICE ITEM

K23009367	ESG-150 WITH WIRED FOOTSWITCH AND CABLES	9,347.00	1	9,347.00
Consisting of:				
WA95623A	POWER CABLE UK 4.5M		1	
WA90150W	ESG-150 ELECTROSURGICAL GENERATOR		1	
NGX1391	MAJ-814 P-CORD FOR DISPOSABLE PLATE		1	
1113025	MAJ-860 SURGICAL ACTIVE CORD		1	

SUB TOTAL 9,347.00

PLEASE ENSURE YOU REFERENCE THIS QUOTATION NUMBER ON YOUR PURCHASE ORDER

TOTAL BEFORE DISCOUNT: 36,014.00

TOTAL AFTER DISCOUNT: 33,880.64

VAT: 6,776.13

GRAND TOTAL: 40,656.77

Olympus KeyMed has been certified by BSI to ISO 9001, ISO 14001, ISO 50001, OHSAS 18001 and ISO 13485 under certificate numbers FM 20993, EMS 65964, ENMS 583869, OHS 592754, and MD 83891.

E&OE

KMF 03889, ISSUE 8, 11 September 2018, CR9491



OLYMPUS MEDICAL
KeyMed House, Stock Road,
Southend-on-Sea, Essex SS2 5QH, UK
Telephone: +44 (0)1702 616333
Facsimile: +44 (0)1702 465677
e-mail: medical@olympus.co.uk website: www.olympus.co.uk

Olympus Medical is an operating division of KeyMed (Medical & Industrial Equipment) Ltd.
Company Reg'd in England at the above address No 966736
VAT Reg No. GB 250 3174 95

QUOTATION

OLYMPUS

Quotation Number

A312535-1

Page No:

3 of 4

NOTES:

This quotation is valid for 60 days.

Price and delivery should be confirmed at time of ordering.

Full product details can be obtained from the literature.

Olympus KeyMed has been certified by BSI to ISO 9001, ISO 14001, ISO 50001, OHSAS 18001 and ISO 13485 under certificate numbers FM 20993, EMS 65964, ENMS 583869, OHS 592754, and MD 83891.

E&OE

KMF 03889, ISSUE 8, 11 September 2018, CR9491



Quotation Number A312535-1

Page No: 4 of 4

TERMS & CONDITIONS OF SUPPLY

1 PAYMENT TERMS

Thirty days from invoice date for approved credit accounts, otherwise payment in advance of delivery. Interest may be charged on overdue accounts at 8% above Bank of England base rate.

2 TITLE

We reserve title to the goods until full payment has been received.

3 RISK

Risk in the goods passes to the purchaser on delivery.

4 GUARANTEE

Please see the Olympus website (www.olympus.co.uk/guarantee) for details of our guarantees. Olympus will not be liable for any consequential costs, expenses or losses incurred by the purchaser whilst items are returned for repair or replacement under guarantee.

5 INDEMNITY

Olympus indemnifies the purchaser in accordance with its statutory obligations and has appropriate insurance. Consequential or similar losses are not indemnified.

6 MINIMUM ORDER CHARGE

The minimum order value is £25.00 plus VAT, otherwise an Order Supplement Charge will be incurred.

7 CARRIAGE CHARGES

Standard delivery is free of charge on all orders.
Enhanced shipment options are available on request.

8 ORDER ACKNOWLEDGEMENT

No order acknowledgement will be issued, unless specifically requested.

9 RETURNED GOODS

Goods returned for credit or exchange may, at the sole discretion of Olympus, be accepted if purchased within the last six months provided they are still in a saleable condition (including the original packaging) and are accompanied by a copy of the order and our invoice or delivery note. A handling charge of up to 10% will be imposed.
(We reserve the right to refuse to accept the return of certain unused or non-standard items).

10 DELIVERY

Although we will make every effort to deliver the goods or services promptly, in line with the delivery indication given in the quotation, we will not be liable for any costs incurred by the purchaser resulting from delays in delivery.

11 ANTI-BRIBERY & CORRUPTION

The Olympus KeyMed Group adheres to the UK Bribery Act 2010 (UKBA). Our policy document is available upon request. No commercial transaction will be undertaken until our Due Diligence process has been completed.
Olympus KeyMed Group follows all applicable regulatory laws. Olympus KeyMed Group reviews on a regular basis whether all regulatory requirements are met.

12 WEEE - ADVERTISING OUR POLICY AND APPROACH TO CUSTOMERS

As part of our ongoing commitment to customer service and under the UK Waste Electrical and Electronic Equipment (WEEE) Regulations and the Waste Electrical and Electronic Equipment (WEEE) Directive (2001/96/EC), we will use a licensed carrier to collect and recycle electrical waste equipment we have placed on the market from business end-user's premises upon notification and request.

13 EXPORT CONTROL

Goods shipped in accordance with EC Regulations 1334/2000 & amendments, Council Regulations (EC) 428/2009 and US re-export law, governed by the EAR & legal amendments. Diversion contrary to EU/UK/US law is prohibited.

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>		Replacement of patient chairs in Alaw Day Unit
<u>Name & Job Title of Lead Applicant</u>		Sister Jen Owens
<u>Name & Job Title of Other Applicants</u>		Matron Manon Williams
<u>Maximum Expenditure Requested</u>		£ 41,000
<u>Fund to be Sourced</u>	Fund Number & Title	Janet Jones (Alaw Fund) – Fund 9Q04
	Current Uncommitted Balance	£ 416,380.30
<u>Introduction and Background</u>		
<ul style="list-style-type: none"> • The chairs on Alaw chemotherapy unit are utilised for anything up to 10 hours a day / 5 days a week and the current chairs have broken • Utilising the charitable funds for the purpose of replacing these chairs has been approved by the Alaw charitable funds committee. • 		
<u>Key Service Benefits and Measures</u> (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)		
Service Benefit (insert further rows if needed, must include patient care and financial		Measure

benefits)				
The new proposed chairs will provide further patient comfort and will include a means of adjusting the arm rests and head pillow.				
The chair has been on trial within the unit with very positive patient feed back				
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Quote valid for 60 days from 16 th of April 2019	11 comfortline2 therapy Chairs at £3,100 each			£34,100 Vat & 20%
Total Pay and Non-pay				£40,920.00
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£
Less: Savings generated by this application				£40,920.00
Net ongoing revenue costs charged to NHS budgets				£
Risk Assessment				



Risk (insert further rows if needed)	Mitigation
Exit Strategy (Charitable Funds cannot fund ongoing commitments)	
Dementia Strategy (State how the scheme meets the Health Board's dementia strategy)	
Health Inequalities (State how the scheme addresses health inequalities)	
Equalities Impact	
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme? YES/NO	
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.	



If NO, then state below what information/evidence the decision is based on.		
Approvals		
	Name & Date Approved	Comments
Fund Advisor	Alaw Committee	
Capital Approval (Estates/IM&T/Medical Devices)	N/A	
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director		Approval Outstanding
Charitable Funds Advisory Group		



Derwent Healthcare
Widdrington House
35 South Side, Stamfordham
Newcastle upon Tyne, NE18 0PD

Quotation

For the attention of: Eleri Jones
Cancer Services
Gwynedd Hospital

Prepared by: Philip Middleton

Signed:

Quotation Ref:**Quotation date: 16th April 2019**

Quotation valid for: 60 days

Estimated delivery date: TBA

All prices include delivery although exclude VAT

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
11	ComfortLine2 Therapy Chairs Standard Chrom grey (List price £3,550.00 ex VAT)	£3,100.00	£34,100.00
	<u>New features</u> Further improved patient comfort Increased adjustment of arm rests Patient adjustable head pillow Full width electrically operated foot rest Integrated plastic protector to foot rest Illuminated remote control Maximum patient weight capacity 240Kgs Height adjustment 54 – 80 cm		
		Total	£34,100.00
		VAT @ 20%	£ 6,820.00
		Grand Total	£40,920.00

WEEE Compliance

The producer of this EEE passes all obligations to the B2B end user when this is subsequently discarded as WEEE. The B2B end user, in accordance with the WEEE collections policy outlined in our General Terms & Conditions of Sales, must finance collection, treatment, recycling, recovery and environmentally sound disposal of this EEE when it is discarded as WEEE in the UK. Alternatively the B2B end user can use the producers own take back service.

Donation of £75,300 for Awyr Las Fund 8B66 from the Flora and Robert Livsey Trust Fund, Registered Charity Number 1122389

The Flora and Robert Livsey Trust Fund came into being when Robert Livsey passed away. The couple's wish was to give back to the services that they had benefitted from during their lifetime so other patients could also receive excellent care. The Livseys specified that the money left in trust should support the following services in Ysbyty Glan Clwyd: urology, cardiology and vascular, cancer and stroke rehabilitation.

The Livsey Trust has previously given £1,106,880 through Awyr Las for: the new Cath Lab in YGC; an Ultrasound Machine with Probe for diagnosis in the Rapid Access Urology Clinic in YGC; and the Hybrid Theatre in YGC. On 28th February 2019 representatives from the Livsey Trust and the Health Board met and the Livsey Trust Trustees agreed to award further funding of £75,300.

The Flora and Robert Livsey Trust trustees have agreed to transfer the £75,300 on the agreement that it will be used to fund the following:

- a) **AngioJet Thrombectomy System.** This equipment is used in catheter-based procedures used for thrombolysis. The AngioJet Thrombectomy is used to break up a blood clot that is causing partial or full obstruction of blood flow in an artery. The £42,000 donation will fund one new console and a care package including 5 catheters.
- b) **Doppler Ultrasounds.** A Doppler ultrasound is a test that uses high-frequency sound waves to measure the amount of blood flow through your arteries and veins, to help detect abnormal flow within an artery or blood vessel. This can help to diagnose and treat a variety of conditions, including blood clots and poor circulation. The £9,300 donation will fund three new machines and laptops to support it.
- c) **Dermatome machine.** This is a surgical instrument used to produce thin slices of skin from a donor area. This machine will allow vascular surgeons to perform skin grafts for vascular patients in Glan Clwyd Hospital. The £24,000 donation will fund this new machine.

A Memorandum of Understanding outlining the details of the donation has been drawn up for the Trustees of the Livsey Trust. The 8B66 Fund Advisor, Jo Garzoni, who is the BCUHB Vascular Network Manager, confirmed that the running costs for the above equipment will be funded through NHS core funds in advance of submitting the requests for funding to the Livsey Trust.

The Fund Advisors for Fund 8B66 request that the Charity Advisory Group and Charity Committee give authorisation for the funds received from the Livsey Trust be used for the above purposes.



Awyr Las
Blue Sky

Elusen GIG Gogledd Cymru
The North Wales NHS Charity

CFAG19/15.11

Any remaining funds given by the Livsey Trust to date will be directed towards the Livsey Hybrid Theatre.

The Fund Advisors for Fund 8B66 would like to take this opportunity to thank the Trustees of the Livsey Trust for their significant contributions to the Livsey Hybrid Theatre in recent years.

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>		Electro navigational bronchoscopy (ENB), Funding of Super dimension Electro navigational Equipment
<u>Name & Job Title of Lead Applicant</u>		Dr Robin Poyner (Respiratory Consultant YGC)
<u>Name & Job Title of Other Applicants</u>		Dr Daniel Menzies (Respiratory Consultant YGC) Dr Sakkarai Ambalavanan (Respiratory Consultant YGC)
<u>Maximum Expenditure Requested</u>		£128 000.00
<u>Fund to be Sourced</u>	<u>Fund Number & Title</u>	Cancer Charitable Fund – Glan Clwyd – Fund 8Q02
	<u>Current Uncommitted Balance</u>	£ 548,132.66
<u>Introduction and Background</u>		
<p>Patients with suspected lung cancer currently receive a high standard of care, but there are a number of deficiencies and inefficiencies within the current diagnostic and treatment pathway. Specific problems in BCU, all of which are subject to national monitoring and reporting via the lung cancer standards,</p>		

relate to:

- Lack of capacity to undertake CT guided lung biopsy
- Referral to Liverpool heart and chest hospital for complex CT guided biopsies which incurs cost and delay
- Difficulty in obtaining definitive pathological diagnosis in a specific patient group with tumours relatively inaccessible to conventional biopsy techniques including CT guided biopsy
- Overall low lung cancer resection rates across North Wales, but particularly in Glan Clwyd hospital

Access to Electronavigational bronchoscopy (ENB), a new technology, would help us to address these issues, improve patient care and lung cancer performance against national targets. ENB uses new technology to create a 3D map of the lungs and guides the physician to the area of the lung where the tumour is located to take a sample. It can reach tumours that cannot be reached by traditional bronchoscopy, biopsy lesions only accessible via CT guided biopsy and lesions CT guided biopsy, in our centre is potentially unable to sample. It therefore has the potential to improve patient care and speed up the patient pathway

ENB also has a potential role in the assessment of small nodules in the lungs which are classified as indeterminate pulmonary nodules. Patients with small nodules in their lungs, often found incidentally or during staging CT's for non thoracic cancer, are referred to respiratory medicine for further assessment. In these circumstances the nodules are frequently small, and cannot be easily sampled by any existing biopsy technique. There are tools to work out the risk of cancer within the lung, but we are unable to provide certainty. This usually leads to a prolonged period of surveillance using CT scanning (the usual follow up is between 2 and 4 years when no known extrathoracic cancer is present), waiting to see if the nodule grows suggesting a primary cancer or metastases. This can be a very anxious time for patients, and leads to uncertainty for oncologists as to whether to offer further treatment or not. ENB could potentially increase the number of cases where we can biopsy the nodule rather than perform CT follow up and thereby reduce anxiety, the need to follow up and guide clinicians when making treatment decisions.

ENB is an increasingly established technique across Europe and the rest of the world. It is safe and reliable with good clinical data to support its use. It has been underutilized in the UK, partly because of the current diagnostic pathways, and partly because of the commissioning structure within NHS England.

What is the demand for this procedure A conservative assessment is 1 -2 cases per week across BCU when introduced

Who will it serve? – This service can be offered to all appropriate patients within BCUHB, and will apply to patients with suspected lung cancer, as well as

patients with known tumours arising elsewhere in the body (e.g. breast, colon, skin, upper GI tract) in whom there is concern the disease may have spread to the lung.

How will this service be introduced? - We are currently undergoing a trial of 15 cases funded by Awyr Las, assessing the feasibility of running an ENB service within the trust. Medtronic have provided training for 2 consultants (Dr Menzies and myself) and are supervising the cases.

Two cases have been performed so far. The first patient had radiological changes consistent with re-occurrence of lung Cancer. Oncology had requested histology to confirm this and standard bronchoscopy was non diagnostic. CT guided biopsy was technically possible but would potentially lead to a delay due to resources. We performed ENB within 1 week of oncology requesting a repeat procedure and obtained histology confirming re-occurrence.

Our second case was a biopsy of a 12mm lesion in apical segment of the left lower lobe. A PET scan had given the lesion a 24% risk of being cancer. National guidelines recommend in this case counseling the patient for CT follow up, biopsy or surgical resection. As in many cases involving lesions this size, the lesion was inaccessible to biopsy via CT or standard bronchoscopy and therefore prior to this trial only two of the options could have been offered. The procedure has demonstrated fibrotic/scar tissue on biopsy. We feel this is representative but are following up with CT to confirm benign pathology.

These cases have already demonstrated how the technology can reduce the time it takes for us to confirm a diagnoses and improve our ability to assess patients with indeterminate findings where there is a possibility of malignancy.

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure



Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Total Pay and Non-pay				£
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				<p>££868 per procedure (exc VAT)</p> <p>Potential Savings (per patient compared to existing methods for biopsy)</p> <p>Cost of CT guided lung biopsy (inc staff time) (approx £627)</p>

		Cost of 1 x bed day (£250 - £300) Reduction in follow up appointments for this group of patients (usually have 2-4 years of virtual OPD review with a minimum of 3 x CT scans per patient).
Less: Savings generated by this application		£
Net ongoing revenue costs charged to NHS budgets		£
<u>Risk Assessment</u>		
Risk (insert further rows if needed)		Mitigation
ENB is an increasingly established technique across Europe and the rest of the world with data from over 1000 cases published in the Navigate trial demonstrating its safety.		
<u>Exit Strategy</u> (Charitable Funds cannot fund ongoing commitments)		

<u>Dementia Strategy</u> (State how the scheme meets the Health Board's dementia strategy)		
<u>Health Inequalities</u> (State how the scheme addresses health inequalities)		
As Above.		
<u>Equalities Impact</u>		
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?		YES/NO
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
All patients with lesions suitable for biopsy will be able to utilise the service.		
<u>Approvals</u>		
	Name & Date Approved	Comments
Fund Advisor	Julie Green	

	29.04.19	
Capital Approval (Estates/IM&T/Medical Devices)		Approval Outstanding
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director	Geraint Roberts 29.04.19	
Charitable Funds Advisory Group		

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Staff Experience Funding Application	
<u>Name & Job Title of Lead Applicant</u>	Nia Thomas – Head of Organisational Development	
<u>Name & Job Title of Other Applicants</u>	Nia Wyn Harris – Organisational Development Manager	
<u>Maximum Expenditure Requested</u>	£154, 893 (Remaining Balance on the Fund)	
<u>Fund to be Sourced</u>	Fund Number & Title	Staff Development Fund – Fund 8T48
	Current Uncommitted Balance	£154,893.00
<u>Introduction and Background</u>		
<ul style="list-style-type: none"> • Being placed in Special Measures in June 2015 has reemphasised the importance of engaging with and listening to staff as well as patients and the public • Board approved the Staff Engagement Strategy along with an accompanying Implementation Plan in August 2016 • Charitable Funds Committee agreed to fund 4 key elements of the Strategy – between May 2017 and May 2019 • Revised plans submitted to Charitable Funds Committee in June 2018 - Part monies returned as funding was no longer required for certain elements • Application for current Staff Development Fund to now become Staff Experience Hearts & Minds Grants to further develop and build on the Staff Engagement work 		

- Grants would be for less than £5,000 from frontline staff who have identified the investment as a key enabler to improve staff experience in the workplace
- Examples of applications will be wide ranging and may include
 - White boards to support the development of 'wonder walls'
 - Resources to support staff to run engagement events, e.g. room bookings, refreshments, flipchart pads/pens, recognition certificates
 - Physical resources, such as additional laptops/i-pads to provide greater access to staff who do not have access to these
- Robust criteria and scoring system would be in place to assess and prioritise all applications and ensure transparency of process. Criteria and scoring matrix will be based on Awyr Las Hearts & Minds model
- Local Advisory Group members to meet on a quarterly basis and to include a member of the Awyr Las team, OD team members and wider WOD colleagues, representation from Staff Engagement Ambassadors, trade Union Involvement and frontline staff from across the Health Board.

Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)

Service Benefit (insert further rows if needed, must include patient care and financial benefits)	Measure
<ul style="list-style-type: none"> • Evidence suggests staff who have high level of engagement will have: <ul style="list-style-type: none"> • Improved Job satisfaction • Improved Staff wellbeing • Improved Service outcomes including quality, safety and productivity • Staff acting as advocates for the organisation • Making better use of resources 	<ul style="list-style-type: none"> • Staff Survey Engagement Index Scores specifically measure advocacy and engagement (Survey conducted every 2 years in its current form) • Staff Survey questions relating to well-being in the workplace (Survey conducted every 2 years in its current form) • Be Proud quarterly Organisational surveys measures staff engagement • Be Proud team level survey (If applicable to the team) • Creation of team level questionnaires before and after to measure impact on self, team and patients

Financial Management and Costing

Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
Total Pay and Non-pay				£
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£
Less: Savings generated by this application				£
Net ongoing revenue costs charged to NHS budgets				£
Risk Assessment				
Risk (insert further rows if needed)			Mitigation	
<ul style="list-style-type: none"> Applications will be submitted to support items that should usually be purchased by BCUHB but are not due to financial climate Staff experience fund may be a broad title leading to a wide range of applications being submitted that aren't relevant 			<ul style="list-style-type: none"> Robust, fair and transparent criteria of what can and can not be funded Clear communications around the purpose of the grant 	
<ul style="list-style-type: none"> Monies may not be used for the original purpose specified in application 			<ul style="list-style-type: none"> Grant review to be factored into the process with clear feedback and measures in place 	
<ul style="list-style-type: none"> Awarding grant to some and not to others may have a negative impact on morale 			<ul style="list-style-type: none"> Transparent process in place. Ensuring wide representation on the Local Advisory 	

<ul style="list-style-type: none"> The fund may come under public and media scrutiny 	<p>Group and rotation of members on a regular basis</p> <ul style="list-style-type: none"> Ensure all of the above are in place before launching the fund Celebrating the positive outcomes from the investment over the last 2 years Promoting, sharing and celebrating the benefits reaping from the grants
<p>Exit Strategy (Charitable Funds cannot fund ongoing commitments)</p>	
<p>The Staff experience Fund could be the chosen charity for fundraising within WOD. The Division could hold events such as NHS Big Tea Party, Christmas Jumper day and any other fundraising event to ensure the long-terms sustainability of the Fund</p>	
<p>Dementia Strategy (State how the scheme meets the Health Board's dementia strategy)</p>	
<p>Health Inequalities (State how the scheme addresses health inequalities)</p>	
<p>Equalities Impact</p>	

Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme? YES/NO		
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
No impact on any equality group		
Approvals		
	Name & Date Approved	Comments
Fund Advisor		
Capital Approval (Estates/IM&T/Medical Devices)	N/A	
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director		Approval Outstanding
Charitable Funds Advisory Group		

Charitable Funds Advisory Group 23 rd May 2019 CFAG19/16	 <div data-bbox="882 199 970 304"> GIG CYMRU NHS WALES </div> <div data-bbox="997 212 1241 295"> Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board </div> <p data-bbox="663 315 1353 349">To improve health and provide excellent care</p>
--	--

Report Title:	<i>Charitable Funds Balances as at 31st March 2019 (Provisional)</i>														
Report Author:	<i>Paula Clayton, Assistant Charity Accountant</i>														
Responsible Director:	<i>Russell Favager, Executive Director of Finance</i>														
Public or In Committee	<i>Public</i>														
Strategic Goals:	<p><i>(Indicate how the subject matter of this paper supports the achievement of BCUHB's strategic goals –tick all that apply)</i></p> <table border="1" data-bbox="507 824 1485 1321"> <tr> <td>1. Improve health and wellbeing for all and reduce health inequalities</td><td>x</td></tr> <tr> <td>2. Work in partnership to design and deliver more care closer to home</td><td>x</td></tr> <tr> <td>3. Improve the safety and outcomes of care to match the NHS' best</td><td>x</td></tr> <tr> <td>4. Respect individuals and maintain dignity in care</td><td>x</td></tr> <tr> <td>5. Listen to and learn from the experiences of individuals</td><td>x</td></tr> <tr> <td>6. Use resources wisely, transforming services through innovation and research</td><td>x</td></tr> <tr> <td>7. Support, train and develop our staff to excel.</td><td>x</td></tr> </table>	1. Improve health and wellbeing for all and reduce health inequalities	x	2. Work in partnership to design and deliver more care closer to home	x	3. Improve the safety and outcomes of care to match the NHS' best	x	4. Respect individuals and maintain dignity in care	x	5. Listen to and learn from the experiences of individuals	x	6. Use resources wisely, transforming services through innovation and research	x	7. Support, train and develop our staff to excel.	x
1. Improve health and wellbeing for all and reduce health inequalities	x														
2. Work in partnership to design and deliver more care closer to home	x														
3. Improve the safety and outcomes of care to match the NHS' best	x														
4. Respect individuals and maintain dignity in care	x														
5. Listen to and learn from the experiences of individuals	x														
6. Use resources wisely, transforming services through innovation and research	x														
7. Support, train and develop our staff to excel.	x														
Approval / Scrutiny Route	<i>The Report is brought for the information of the Charitable Funds Advisory Group</i>														
Purpose	<i>Attached is a summary of the Charity Fund Balances as at 31st March 2019 (Provisional Balance)</i>														
Significant Issues and risks	<i>Provides the Advisory Group of the fund balances held under our Charity Registration.</i>														
Equality Impact Assessment	<i>Not applicable – the report does not impact directly on staff or patients</i>														
Recommendation/Action Required by the Charitable Funds Advisory Group	<i>The Advisory Group is asked note the report.</i>														

*Disclosure:**Betsi Cadwaladr University Health Board is the operational name of Betsi Cadwaladr University Local Health Board*

Ysbyty Glan Clwyd & Abergel

Summary Statement - March 2019

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
8B01	Respiratory Unit - Glan Clwyd Hospital	14,432.55	221.40	0.00	14,653.95	0.00	14,653.95
8B05	Stroke Ward	46,269.08	352.97	1,693.94	44,928.11	0.00	44,928.11
8B25	Accident & Emergency - Glan Clwyd	2,194.40	0.00	0.00	2,194.40	0.00	2,194.40
8B29	Gastroenterology - Central	4,271.47	0.00	0.00	4,271.47	0.00	4,271.47
8B32	Kidney Diseases Charitable Fund - Central	32,915.59	489.30	154.82	33,250.07	0.00	33,250.07
8B42	Cardiology Department Central - Patients Fund	247,047.43	1,122.97	9,142.77	239,027.63	55,503.60	183,524.03
8B43	Out of Hospital Cardiac Arrest Project (OOHCA)	606.00	0.00	0.00	606.00	0.00	606.00
8B47	AMU/RAU Nurses Fund	435.02	163.21	0.00	598.23	0.00	598.23
8B48	Ward 19 Dementia Fund - Glan Clwyd Hospital	0.00	0.00	0.00	0.00	0.00	0.00
8B50	Acute Medicine Unit - Patients Amenities	1,613.35	0.00	7.85	1,605.50	0.00	1,605.50
8B55	The Amesthyst Centre (SARC)	3,104.25	0.00	14.99	3,089.26	0.00	3,089.26
8B61	Glan Clwyd Ward Funds - Patient Amenities	9,100.67	664.35	644.40	9,120.62	0.00	9,120.62
8B62	Glan Clwyd Hospital Ward Funds - Staff Amenities	7,746.74	0.00	0.00	7,746.74	0.00	7,746.74
8B63	Ward 19 COTE Equipment Fund	23.32	0.00	0.00	23.32	0.00	23.32
8B64	The Friends of the Activities Room	7,202.97	0.00	0.00	7,202.97	0.00	7,202.97
8B65	Outpatient Department - Glan Clwyd	57.40	0.00	0.00	57.40	0.00	57.40
8B66	Livsey Fund	493,062.80	0.00	184,659.04	308,403.76	307,523.76	880.00
8M01	Breast Unit - Glan Clwyd	13,684.96	519.42	300.00	13,904.38	0.00	13,904.38
8N02	Diagnostic and Treatment Facility - Urology Fund -	56,194.54	0.00	0.00	56,194.54	0.00	56,194.54
8N04	Ophthalmic Unit - H M Stanley	38,822.77	151.25	7,067.42	31,906.60	0.00	31,906.60
8N05	H M Stanley Low Vision Support Group	95.52	0.00	0.00	95.52	0.00	95.52
8N06	Maxillo Facial Unit - Glan Clwyd	13,905.24	450.00	0.00	14,355.24	0.00	14,355.24
8N08	Operating Theatre - Glan Clwyd	6,165.25	0.00	0.00	6,165.25	0.00	6,165.25
8N09	Orthodontic Department - Glan Clwyd	229.05	0.00	0.00	229.05	0.00	229.05
8N10	Ivor Lewis Memorial Fund - Glan Clwyd	3,217.02	0.00	0.00	3,217.02	0.00	3,217.02
8N13	Urology - Glan Clwyd	36,280.00	0.00	31.97	36,248.03	0.00	36,248.03
8N14	Laparoscopic Urology Fund - Glan Clwyd	6,998.99	0.00	0.00	6,998.99	0.00	6,998.99
8N16	DOSA Patient Fund	620.83	0.00	0.00	620.83	0.00	620.83
8N18	Ward 4 Patients - ENT/MF/Oral - Glan Clwyd	6,454.63	500.00	0.00	6,954.63	0.00	6,954.63
8N19	Ward 5 Vascular & Urology - General Surgery	59.50	0.00	0.00	59.50	0.00	59.50
8N21	Surgical Assessment Unit Patients - Glan Clwyd	440.14	0.00	0.00	440.14	0.00	440.14
8N22	Surgical Assessment Unit Staff - Glan Clwyd	6,666.59	0.00	0.00	6,666.59	0.00	6,666.59
8N27	Urology Day Unit Nurses Fund - Glan Clwyd	1,648.20	0.00	0.00	1,648.20	0.00	1,648.20
8N28	Stoma Care Fund - Central	1,987.73	0.00	(1,767.60)	3,755.33	0.00	3,755.33
8N29	Colorectal Surgical Development Fund - Central	26,495.92	0.00	0.00	26,495.92	0.00	26,495.92
8N30	Glaucoma Support Group - Central	254.65	0.00	0.00	254.65	0.00	254.65
8P02	Intensive Therapy Unit - Glan Clwyd	47,516.16	736.62	59.36	48,193.42	0.00	48,193.42
8P03	Paediatric Anaesthesia Educational & Training Fund	0.00	0.00	0.00	0.00	0.00	0.00
8P06	Pain Clinic - Glan Clwyd	2,760.54	0.00	0.00	2,760.54	0.00	2,760.54
8P09	Anaesthesia Ultrasound Course Fund	22,762.66	275.00	143.86	22,893.80	0.00	22,893.80
8T04	Senior Medical Social Workers - Glan Clwyd	41.21	0.00	0.00	41.21	0.00	41.21
8T12	Library - Glan Clwyd	2,971.81	0.00	0.00	2,971.81	0.00	2,971.81
8T13	Falls Steering Group - Central	179.19	0.00	0.00	179.19	0.00	179.19
8T23	NWCS Education Fund (Central)	6,429.94	0.00	49.07	6,380.87	0.00	6,380.87
Site Total		1,172,966.08	5,646.49	202,201.89	976,410.68	363,027.36	613,383.32

Ysbyty Gwynedd

Summary Statement - March 2019

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
8K09	General OPD - Patient Environment Fund - YG	1,046.36	0.00	0.00	1,046.36	0.00	1,046.36
8T35	Awyr Las Older People Fund - Glaslyn Ward	9,257.14	4,744.31	1,265.00	12,736.45	0.00	12,736.45
9B03	Surgical Admission Unit - YG	5,881.27	273.50	0.00	6,154.77	0.00	6,154.77
9B04	Aran Patient Amenities - YG	11,444.15	0.00	0.00	11,444.15	0.00	11,444.15
9B05	Enlli Ward - YG	0.00	70.00	0.00	70.00	0.00	70.00
9B44	CCU - YG	21,917.04	0.00	120.00	21,797.04	0.00	21,797.04
9B46	Hebog Ward	2,149.23	0.00	0.00	2,149.23	0.00	2,149.23
9B47	Moelwyn Ward - YG	41,901.23	147.00	480.00	41,568.23	0.00	41,568.23
9B53	Meningitis - YG	3,455.26	0.00	0.00	3,455.26	0.00	3,455.26
9B56	Respiratory - YG	6,262.79	0.00	0.00	6,262.79	0.00	6,262.79
9B57	Tryfan Patient Amenities - YG	6,009.39	0.00	990.00	5,019.39	0.00	5,019.39
9B58	Glyder Patient Amenities - YG	9,594.30	4,152.04	0.00	13,746.34	0.00	13,746.34
9B59	Gogarth Ward Patient Amenities - YG	9,441.97	75.13	0.00	9,517.10	0.00	9,517.10
9B61	Prysor Patient Amenities - YG	5,268.06	75.13	10.22	5,332.97	0.00	5,332.97
9B71	Renal Unit - YG	82,164.44	0.00	24,594.26	57,570.18	0.00	57,570.18

9B83	O V Jones Bursary - West	1,338.72	0.00	(1,900.00)	3,238.72	0.00	3,238.72
9B91	Bangor Ward Funds - Patients Amenities	5,987.55	0.00	0.00	5,987.55	2,333.40	3,654.15
9B92	Bangor Ward Funds - Staff Amenities	8,395.16	0.00	0.00	8,395.16	0.00	8,395.16
9B94	Emergency Department - YG	23,666.39	0.00	0.00	23,666.39	180.00	23,486.39
9B95	Ogwen Ward	4,768.08	0.00	0.00	4,768.08	0.00	4,768.08
9B96	Dementia Lounge Activities Fund - YG	5,661.13	1,000.00	59.52	6,601.61	0.00	6,601.61
9B97	Ambulatory Care Unit - YG	477.83	0.00	0.00	477.83	0.00	477.83
9B98	Computerised Reaction & Mobility Monitoring-CRAMM	634.01	0.00	0.00	634.01	0.00	634.01
9K08	Cardiology Department - West	85,913.78	0.00	0.00	85,913.78	0.00	85,913.78
9N01	ITU/HDU Staff - YG	12,151.17	0.00	0.00	12,151.17	7,000.00	5,151.17
9N02	Endoscopy Unit - YG	2,706.60	0.00	0.00	2,706.60	2,706.60	0.00
9N05	Robin Owen Memorial - YG	553.96	0.00	0.00	553.96	0.00	553.96
9N15	Vascular (West) General Purpose Fund	22,316.45	210.00	0.00	22,526.45	0.00	22,526.45
9N16	Urology (West) GP Fund	7,568.63	0.00	0.00	7,568.63	0.00	7,568.63
9N17	Trauma & Orthopaedic (West) CPG GP Fund	23,163.52	0.00	0.00	23,163.52	0.00	23,163.52
9N18	ENT (West) General Purpose Fund	8,212.07	(70.00)	0.00	8,142.07	0.00	8,142.07
9N19	Maesdu (West) General Purpose Fund	8,703.76	0.00	0.00	8,703.76	0.00	8,703.76
9N20	GS/Colorectal (West) General Purpose Fund	5,513.35	0.00	0.00	5,513.35	0.00	5,513.35
9N21	Ophthalmology (West) General Purpose Fund	5,026.53	0.00	0.00	5,026.53	0.00	5,026.53
9N22	Conwy Ward - Dementia Fund	475.68	0.00	0.00	475.68	0.00	475.68
9P02	Anaesthetics Dept - YG	7,678.81	0.00	30.00	7,648.81	0.00	7,648.81
9P03	ITU/HDU Equipment - YG	13,167.68	425.26	4,486.00	9,106.94	0.00	9,106.94
9T03	Dr E C Benn Prize - West	1,900.97	0.00	0.00	1,900.97	0.00	1,900.97
9T13	Samaritans - YG	157.69	0.00	0.00	157.69	0.00	157.69

Site Total

471,932.15	11,102.37	30,135.00	452,899.52	12,220.00	440,679.52
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Ysbyty Wrexham Maelor**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
7B30	Erddig Ward	931.50	140.00	0.00	1,071.50	0.00	1,071.50
7B31	Acute Cardiac Unit - YMW	1,216.40	205.00	0.00	1,421.40	0.00	1,421.40
7B32	Bersham Ward - YMW	13,692.15	539.00	0.00	14,231.15	0.00	14,231.15
7B33	Morris Ward	4,175.20	700.00	0.00	4,875.20	0.00	4,875.20
7B34	A & E Nurse Fund - YMW	4,956.47	0.00	0.00	4,956.47	0.00	4,956.47
7B35	Emergency Department - YMW	2,940.42	583.52	0.00	3,523.94	0.00	3,523.94
7B40	Gastroenterology Fund - YMW	10,563.69	0.00	0.00	10,563.69	0.00	10,563.69
7B41	Chest Diseases Fund - YMW	35,355.15	882.00	535.50	35,701.65	0.00	35,701.65
7B43	Renal Dept Trainee Grants - YMW	10,810.89	0.00	0.00	10,810.89	0.00	10,810.89
7B46	Renal Patients/Staff Comfort Fund - YMW	37,691.09	4,279.10	1,082.00	40,888.19	0.00	40,888.19
7B47	Maelor Renal & Diabetes Fund - East	48,094.21	20.00	27,467.53	20,646.68	0.00	20,646.68
7B49	Cardiac Care - YMW	23,707.15	47.43	5.90	23,748.68	0.00	23,748.68
7B50	Cardiac Nurses Fund - East	10,818.02	770.56	12.94	11,575.64	0.00	11,575.64
7B56	Evington Ward - YMW	2,367.00	70.13	0.00	2,437.13	0.00	2,437.13
7B57	Cunliffe Ward	1,947.08	0.00	0.00	1,947.08	0.00	1,947.08
7B58	Mason Ward - YMW	3,134.51	0.00	0.00	3,134.51	0.00	3,134.51
7B66	Nutritional Support Fund - YMW	52.41	0.00	0.00	52.41	0.00	52.41
7B67	Cardiology Fund - East	242,189.63	500.00	0.00	242,689.63	0.00	242,689.63
7B68	Tissue Viability Fund - YMW	4,594.56	0.00	0.00	4,594.56	0.00	4,594.56
7B72	Welshpool Dialysis Fund	5,048.19	0.00	40.00	5,008.19	0.00	5,008.19
7B73	Adolescence Diabetes Care & Support Fund	11,466.34	0.00	0.00	11,466.34	0.00	11,466.34
7B80	Wrexham Ward Funds - General Purposes	8,528.42	0.00	0.00	8,528.42	0.00	8,528.42
7B81	Morris Ward Dementia Activity Fund	2,710.44	0.00	0.00	2,710.44	0.00	2,710.44
7B82	Outpatient Department - Wrexham Maelor Hospital	872.94	0.00	0.00	872.94	0.00	872.94
7N01	Pantomime Ward - YMW	626.05	0.00	0.00	626.05	0.00	626.05
7N04	Orthopaedic Resource & Education - YMW	16,061.82	0.00	1,450.00	14,611.82	0.00	14,611.82
7N06	Orthopaedic Department - YMW	4,207.74	0.00	0.00	4,207.74	0.00	4,207.74
7N07	Glyndwr Ward - YMW	66.73	0.00	0.00	66.73	0.00	66.73
7N09	SAU - Bright Ward - YMW	0.00	181.30	0.00	181.30	0.00	181.30
7N11	Medical Day Unit - YMW	37.56	0.00	0.00	37.56	0.00	37.56
7N14	Surgical Department Charitable Fund - YMW	37,066.29	0.00	0.00	37,066.29	0.00	37,066.29
7N17	Urology Fund - YMW	6,451.00	0.00	0.00	6,451.00	5,000.00	1,451.00
7N18	Maxillofacial Department - YMW	7,063.11	0.00	0.00	7,063.11	0.00	7,063.11
7N24	Ear Nose & Throat unit - YMW	2,674.57	875.00	0.00	3,549.57	0.00	3,549.57
7N25	Ent Equipment - YMW	475.00	135.00	0.00	610.00	0.00	610.00
7N27	Eye Unit - YMW	57,171.90	0.00	1,292.40	55,879.50	0.00	55,879.50
7N28	Eye Unit - Childrens Amenities - YMW	6,628.70	0.00	0.00	6,628.70	0.00	6,628.70
7N29	Eye Unit Laser - YMW	34,152.41	0.00	0.00	34,152.41	0.00	34,152.41
7N31	Colorectal Fund - YMW	6,967.38	0.00	0.00	6,967.38	0.00	6,967.38
7N34	Nth Wales Clinical Reserach Centre(NWCRC)	3,036.26	2,000.00	143.28	4,892.98	0.00	4,892.98
7P01	Gutsy Fund - YMW	3,051.65	0.00	300.00	2,751.65	0.00	2,751.65
7P03	Education/Develop Resus Wales - East	690.06	1,500.00	0.00	2,190.06	0.00	2,190.06
7P04	Critical Care Garden Fund	8,515.77	500.00	0.00	9,015.77	0.00	9,015.77
7P05	ITU / Yale Ward - YMW	15,417.20	1,582.50	4,718.39	12,281.31	0.00	12,281.31
7P06	Anaesthetics Fund - East	3,232.68	0.00	0.00	3,232.68	0.00	3,232.68

7P10	Edmondson Educational Fund	2,485.85	0.00	1,110.00	1,375.85	0.00	1,375.85
7R01	Richard Davies Memorial Library - YMW	192.60	0.00	0.00	192.60	0.00	192.60
7R02	Samaritan Fund - YMW	0.00	0.00	0.00	0.00	0.00	0.00
7R04	Patients Amenities Fund - YMW - Closed	0.00	0.00	0.00	0.00	0.00	0.00
7R06	Lister Ward General Purposes	4,221.52	30.00	0.00	4,251.52	0.00	4,251.52
7T07	BCG Income Fund - East	13,277.66	0.00	(811.45)	14,089.11	0.00	14,089.11
7T08	Acute & Critical Care Medicine - YMW	7,824.03	346.30	4,850.00	3,320.33	0.00	3,320.33
7T09	North Wales Health Research Fund	3,081.82	0.00	0.00	3,081.82	0.00	3,081.82
7T10	Wrexham Medical Institute	273,409.17	0.00	0.00	273,409.17	0.00	273,409.17
7T11	GP Vocational Training Fund - East	8,305.84	0.00	450.00	7,855.84	0.00	7,855.84
7T13	Wrexham Maelor Canteen	65.00	0.00	0.00	65.00	0.00	65.00

Site Total

1,014,321.23	15,886.84	42,646.49	987,561.58	5,000.00	982,561.58
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Area East**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
7B01	Mold Locality - Mold Hospital GP	11,261.69	20.00	228.24	11,053.45	0.00	11,053.45
7B07	Deeside Locality General Purposes Fund	34,939.62	380.25	3,463.77	31,856.10	0.00	31,856.10
7B08	Deeside Community Hospital - ENT Fund	0.00	14.31	14.31	0.00	0.00	0.00
7B09	South Wrexham Locality - Chirk General Purposes	54,540.90	1,161.99	6,775.00	48,927.89	0.00	48,927.89
7B12	Community Fund - East	6,984.78	305.00	13.00	7,276.78	0.00	7,276.78
7B13	IV Suite - East Area	1,893.54	0.00	100.00	1,793.54	0.00	1,793.54
7B14	Practice Development Fund - YMW	1,124.84	0.00	0.00	1,124.84	0.00	1,124.84
7B15	Breast Feeding Grant Coedpoeth	0.00	0.00	0.00	0.00	0.00	0.00
7B16	South Wrexham Locality - Penley General Purpose	2,895.34	200.00	0.00	3,095.34	0.00	3,095.34
7B18	Wrexham Rehab General Purposes Fund - East	7,363.70	0.00	0.00	7,363.70	0.00	7,363.70
7B24	Community Doctors - East	3,389.76	0.00	0.00	3,389.76	0.00	3,389.76
7B28	Medicine for the Elderly Education and Resource Fu	15,941.19	0.00	0.00	15,941.19	0.00	15,941.19
7B37	Dermatology Department - YMW	2,264.40	270.00	0.00	2,534.40	0.00	2,534.40
7B42	Diabetic Unit - East	37,019.83	0.00	170.00	36,849.83	0.00	36,849.83
7B52	BCUHB Dermatology Patient Panel Fund	0.00	0.00	0.00	0.00	0.00	0.00
7B55	Rheumatology Department - YMW	7,184.53	0.00	0.00	7,184.53	0.00	7,184.53
7B70	Diabetes Resources Fund - YMW - Closed	0.00	0.00	0.00	0.00	0.00	0.00
7B71	Clinical Dermatology Fund - East	1,907.51	0.00	0.00	1,907.51	0.00	1,907.51
7B83	Beechley Medical Centre	3,685.74	0.00	0.00	3,685.74	0.00	3,685.74
7B84	Community Care Hub	0.00	0.00	0.00	0.00	0.00	0.00
7B85	Hillcrest Medical Centre	92.00	0.00	0.00	92.00	0.00	92.00
7B86	Forge Road Surgery	0.00	0.00	0.00	0.00	0.00	0.00
7B87	Borras Park Surgery	0.00	0.00	0.00	0.00	0.00	0.00
7E01	Pharmacy Department - YMW	36,808.28	0.00	0.00	36,808.28	0.00	36,808.28
7F01	Child & Family Service - YMW	13.37	0.00	0.00	13.37	0.00	13.37
7F02	Diana Nursing Fund - YMW	5,769.65	15.00	0.00	5,784.65	0.00	5,784.65
7F03	Childrens Ward - YMW	17,521.39	2,124.10	380.00	19,265.49	2,982.24	16,283.25
7F04	Childrens Ward Play Room Fund	3,715.51	530.00	5.99	4,239.52	0.00	4,239.52
7F05	Pre-School Development Team	1,216.51	0.00	0.00	1,216.51	0.00	1,216.51
7F07	Childrens OPD Fund - East Area	0.00	0.00	0.00	0.00	0.00	0.00
7F08	Paediatric Department Diabetic - YMW	4,190.45	0.00	353.00	3,837.45	0.00	3,837.45
7F09	Children's Ward Charity Ball Fund	1,419.00	0.00	0.00	1,419.00	0.00	1,419.00
7F10	Acute Children's Comm Service - YMW	11,621.10	0.00	69.48	11,551.62	1,491.12	10,060.50
7F11	Premature Baby Unit - YMW	26,236.28	1,457.00	119.88	27,573.40	2,982.24	24,591.16
7F14	Community Health Visiting & School Nursing	158.14	0.00	0.00	158.14	0.00	158.14
7K03	Therapy Services - East	1,324.65	0.00	872.54	452.11	0.00	452.11
7K04	Posture and Mobility Services - East	453.90	0.00	0.00	453.90	0.00	453.90
7K05	TCS General Fund - East	1,172.72	0.00	204.75	967.97	0.00	967.97
7Q03	Palliative Care Fund - YMW	105,646.23	1,405.02	2,346.10	104,705.15	0.00	104,705.15
7T03	Preswylfa Staff Amenities Fund	228.93	0.00	55.20	173.73	0.00	173.73
8Q05	Specialist Palliative Care Team	27,090.66	263.60	0.00	27,354.26	0.00	27,354.26
9Q08	Palliative Care - West	22,733.42	400.00	0.00	23,133.42	0.00	23,133.42
Area East Total		459,809.56	8,546.27	15,171.26	453,184.57	7,455.60	445,728.97

Area West**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
9B01	Madog Community & Hospital Fund - Land	135,000.00	0.00	0.00	135,000.00	0.00	135,000.00
9B10	Madog Community and Hospital Fund	63,145.96	0.00	16,358.04	46,787.92	7,545.16	39,242.76
9B16	Arfon Locality - West	3,878.19	430.00	101.10	4,207.09	0.00	4,207.09
9B17	Dwyfor Locality - Dwyfor Community	5,792.40	1,461.36	0.00	7,253.76	0.00	7,253.76
9B18	Mon District Nurses	1,510.00	810.82	0.00	2,320.82	0.00	2,320.82

9B19	Arfon District Nurses	80.00	0.00	0.00	80.00	0.00	80.00
9B21	Dwyfor Locality - Bryn Beryl GP	4,642.93	200.00	7.20	4,835.73	500.00	4,335.73
9B24	Ysbyty Alltwen - Dementia Fund	2,558.30	0.00	0.00	2,558.30	0.00	2,558.30
9B25	Dwyfor Locality - Alltwen GP	5,548.38	0.00	0.00	5,548.38	0.00	5,548.38
9B31	Canolfan Goffa Ffestiniog - Y Feddygfa	111.12	3,500.00	0.00	3,611.12	0.00	3,611.12
9B33	Meirionydd Locality - Meirionydd Community	225.00	0.00	37.00	188.00	0.00	188.00
9B34	Tywyn General Purposes Fund	90,298.36	0.00	6,018.00	84,280.36	0.00	84,280.36
9B38	Mon Locality - Penrhos Stanley GP	7,837.57	310.00	0.00	8,147.57	0.00	8,147.57
9B39	Dementia Fund - Ysbyty Penrhos Stanley	0.00	0.00	0.00	0.00	0.00	0.00
9B41	Llanfairpwll Health Centre - West	1,272.10	0.00	0.00	1,272.10	0.00	1,272.10
9B42	Meirionydd Locality - Nursing Ser B'mouth	17,861.86	0.00	0.00	17,861.86	0.00	17,861.86
9B45	Care of the Elderly - YG	3,132.45	0.00	0.00	3,132.45	0.00	3,132.45
9B50	Diabetic Department - West	12,128.16	0.00	33.60	12,094.56	0.00	12,094.56
9B52	Rheumatology - YG	0.00	0.00	0.00	0.00	0.00	0.00
9B55	Dermatology Department - West	554.08	0.00	0.00	554.08	0.00	554.08
9B99	Heart Failure Nurse Specialist Fund	3,769.82	0.00	0.00	3,769.82	0.00	3,769.82
9D04	Gwynedd Child Guidance - West	3,822.03	0.00	0.00	3,822.03	0.00	3,822.03
9D20	Early Counselling Project - West - Closed	0.00	0.00	0.00	0.00	0.00	0.00
9E01	Pharmacy - YG	751.91	0.00	0.00	751.91	0.00	751.91
9E02	Clinical Pharmacy Diploma	4,272.82	0.00	982.25	3,290.57	0.00	3,290.57
9F01	YG Paeds Inpatient & OPD Fund	(188.84)	4,013.00	2,567.91	1,256.25	0.00	1,256.25
9F05	Neurodevelopmental Service - West Area	834.00	0.00	0.00	834.00	0.00	834.00
9F06	Community & Spec Childrens Service	674.10	0.00	0.00	674.10	0.00	674.10
9F07	Health Visiting & School Nursing - Mon & Gwynedd	122.00	0.00	0.00	122.00	0.00	122.00
9F08	Paed Research & Development - YG	7,735.95	0.00	(2,859.20)	10,595.15	0.00	10,595.15
9F09	Mon Holyhead Teenage Project - West	4,148.18	0.00	(30.84)	4,179.02	0.00	4,179.02
9F12	Cystic Fibrosis Fund - YG	9,124.41	0.00	0.00	9,124.41	0.00	9,124.41
9F15	Gafael Llaw Oncology Childrens Social Fund	5,328.52	0.00	0.00	5,328.52	0.00	5,328.52
9F16	Gafael Llaw Children's Ward YG Fund	(32.00)	61.11	29.11	0.00	0.00	0.00
9F17	YG Childrens Special Projects Fund	6,439.87	0.00	0.00	6,439.87	0.00	6,439.87
9F18	Derwen Integrated Team for Disabled Children	5,513.03	0.00	1,816.00	3,697.03	0.00	3,697.03
9F19	Dewi Ward Development - Gafael Llaw	117,414.50	(3,339.11)	83,579.70	30,495.69	18,572.80	11,922.89
9F20	Ty Enfys Fund	49,484.26	0.00	0.00	49,484.26	0.00	49,484.26
9K02	MS Support Fund	18.75	124.67	0.00	143.42	0.00	143.42
9K03	Therapy Services - West	3,371.60	314.69	0.00	3,686.29	0.00	3,686.29
9K05	TCS General Fund - West	1,493.01	0.00	0.00	1,493.01	0.00	1,493.01
9M08	G U Medicine - YG	15,405.09	0.00	375.00	15,030.09	0.00	15,030.09
9M15	CWTSH - SCBU Staff Fundraising Fund	8,048.72	123.30	206.76	7,965.26	0.00	7,965.26
9M16	SCBU - YG	12,468.47	148.61	453.02	12,164.06	0.00	12,164.06

Area West Total

615,597.06	8,158.45	109,674.65	514,080.86	26,617.96	487,462.90
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Area Central**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
7B03	Holywell Hospital General Purposes	6,348.32	0.00	1,432.70	4,915.62	0.00	4,915.62
7F13	Wkestock Welfare Fund	8,187.32	0.00	237.77	7,949.55	0.00	7,949.55
8B02	Rheumatology Unit - Glan Clwyd Hospital	10,067.10	0.00	0.00	10,067.10	0.00	10,067.10
8B07	Conwy West Locality GP Fund	3,114.34	756.00	991.80	2,878.54	0.00	2,878.54
8B12	Community Fund - Central	11,310.92	0.00	0.00	11,310.92	0.00	11,310.92
8B13	RAH & North Denbighshire Locality Fund	1,180.15	0.00	0.00	1,180.15	0.00	1,180.15
8B15	Denbigh South Locality - DI General Purposes Fund	55,926.68	23.71	1,118.25	54,832.14	133.00	54,699.14
8B16	Denbigh South Locality - Ruthin General Purposes	4,799.36	0.00	0.00	4,799.36	0.00	4,799.36
8B17	Denbigh Infirmary Staff Fund	2,224.54	0.00	0.00	2,224.54	0.00	2,224.54
8B18	Ruthin Community Hospital Staff Fund	5,284.44	0.00	0.00	5,284.44	0.00	5,284.44
8B19	Denbigh Infirmary Cancer Care Fund	60,820.01	0.00	0.00	60,820.01	0.00	60,820.01
8B20	Ruthin Hospital Cancer Care Fund	667.81	0.00	0.00	667.81	0.00	667.81
8B21	Conwy East Locality GP Fund	40,615.24	0.00	2,151.35	38,463.89	476.00	37,987.89
8B22	Colwyn Bay Hospital - Dementia Fund	1,878.47	0.00	0.00	1,878.47	0.00	1,878.47
8B27	Diabetes & Endocrinology - Central	99,609.29	0.00	752.19	98,857.10	254.47	98,602.63
8B28	Diabetes Nurse Education	3,020.00	135.00	0.00	3,155.00	0.00	3,155.00
8B30	Dermatology Department - Central	6,936.32	68.20	0.00	7,004.52	0.00	7,004.52
8B31	Sexual Health Fund - Central	12,553.02	0.00	160.00	12,393.02	0.00	12,393.02
8E01	Pharmacy Department - Glan Clwyd	2,645.01	0.00	170.70	2,474.31	0.00	2,474.31
8F01	Diana Nurses Fund - Central	275.00	0.00	0.00	275.00	0.00	275.00
8F02	North Wales Adolescent Service - Central	1,681.28	0.00	195.69	1,485.59	0.00	1,485.59
8F04	Paediatric Academic/Asthma Fund	4,400.16	0.00	439.30	3,960.86	0.00	3,960.86
8F05	Special Care Baby Unit - Glan Clwyd	14,787.80	809.92	1,095.75	14,501.97	0.00	14,501.97
8F06	SCBU Support Group "Cuddles" - Glan Clwyd	41,297.88	630.00	1,170.00	40,757.88	0.00	40,757.88
8F08	Children with Leukaemia Fund (CLIC) - Central	8,914.32	0.00	0.00	8,914.32	0.00	8,914.32
8F09	Paediatric Department - Glan Clwyd	81,852.73	2.50	1,200.54	80,654.69	0.00	80,654.69
8F11	Paddington Wd in Memory of Elaine Aur Jones - Close	0.00	0.00	0.00	0.00	0.00	0.00
8F12	Conwy Child Development Centre - Central	8,379.24	0.00	0.00	8,379.24	0.00	8,379.24
8F14	Childrens OPD Fund	114.56	0.00	0.00	114.56	0.00	114.56
8F15	Conwy CAMHS Charitable Fund - Central	293.20	0.00	0.00	293.20	0.00	293.20

8F17	Denbighshire Child Development Centre	63,013.63	0.00	1,235.68	61,777.95	2,355.97	59,421.98
8F18	The Big Back Garden Project - Paeds, YGC	6,188.67	0.00	0.00	6,188.67	0.00	6,188.67
8K03	Therapy Services - Central	4,555.93	0.00	4,149.33	406.60	0.00	406.60
8K05	TCS General Fund - Central	980.48	0.00	0.00	980.48	0.00	980.48
8K10	Physiotherapy Dept - CBCH	49,997.20	0.00	4,030.00	45,967.20	0.00	45,967.20
8N61	Community Dental Services Fund	50.00	0.00	0.00	50.00	0.00	50.00
8T24	Parents & Friends of Rhuddlan Childrens Centre	18,196.47	0.00	0.00	18,196.47	0.00	18,196.47
9B43	The Assessment & Therapy Unit, LLGH - Closed	0.00	0.00	0.00	0.00	0.00	0.00
9B48	Llandudno CCU - Closed	0.00	0.00	0.00	0.00	0.00	0.00
9B62	Llandudno Geriatrics	5,270.08	0.00	0.00	5,270.08	0.00	5,270.08
9B64	Llandudno Outpatients Fund	0.00	0.00	0.00	0.00	0.00	0.00
9B65	Llandudno Parkinsons Patient Amenities	13,573.31	800.00	0.00	14,373.31	0.00	14,373.31
9B66	Peter Maddison Rheumatology Centre, LLGH	13,234.04	0.00	4.20	13,229.84	0.00	13,229.84
9B67	Llandudno Aberconway Day Patient Amenities	12,444.75	0.00	300.00	12,144.75	0.00	12,144.75
9B68	LLGH Dementia Activities Fund	4,385.79	200.00	35.00	4,550.79	0.00	4,550.79
9B93	Llandudno Hospital Ward Funds - Patient Amenities	1,337.81	297.25	0.00	1,635.06	0.00	1,635.06
9T12	Llandudno Patients	102.14	4.00	0.00	106.14	0.00	106.14
9T15	Llandudno Samaritans	2,875.29	0.00	0.00	2,875.29	0.00	2,875.29
9T20	Llandudno Staff Amenities	13,670.00	25.00	0.00	13,695.00	0.00	13,695.00
9T26	Friends of Llandudno Hospital	78,607.30	1,467.49	0.00	80,074.79	0.00	80,074.79
Area Central Total		787,667.40	5,219.07	20,870.25	772,016.22	3,219.44	768,796.78

Mental Health**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
7D01	Gwanwyn Ward - Heddfan Unit	0.00	0.00	0.00	0.00	0.00	0.00
7D02	Helyg Day Hospital	111.18	0.00	101.51	9.67	0.00	9.67
7D03	Enhanced Community Residential Service (ECRS)	271.71	0.00	0.00	271.71	0.00	271.71
7D04	Heddfan Unit General Purpose Fund	0.00	0.00	0.00	0.00	0.00	0.00
7D06	BSL For Betsi (British Sign Language)	98.55	104.68	0.00	203.23	0.00	203.23
7D16	I CAN Fund - East Area	4,480.64	20.00	0.00	4,500.64	0.00	4,500.64
8D01	Bodnant Memory Service	707.04	(170.00)	0.00	537.04	0.00	537.04
8D03	North Wales Brain Injury Service	0.00	0.00	0.00	0.00	0.00	0.00
8D04	Ablett Unit - Patients and General Fund	2,970.24	750.00	201.35	3,518.89	0.00	3,518.89
8D05	Cynnydd Ward - Ablett Unit	566.59	0.00	0.00	566.59	0.00	566.59
8D06	Nant-y-Glyn MHRC Patient Amenities	36,253.87	0.00	0.00	36,253.87	0.00	36,253.87
8D07	Young Onset Dementia Fund	0.00	0.00	0.00	0.00	0.00	0.00
8D08	"U Can Cope" Charitable Fund	68.28	0.00	0.00	68.28	0.00	68.28
8D09	MH & LD CPG Patient Amenities Fund	566.53	(396.00)	63.02	107.51	0.00	107.51
8D10	MH & LD CPG Staff Amenities Fund	2,770.46	0.00	0.00	2,770.46	0.00	2,770.46
8D11	Prescribed Medication Service Fund	10,351.57	0.00	0.00	10,351.57	0.00	10,351.57
8D12	Motiv8 North West Wales	1,811.32	0.00	0.00	1,811.32	0.00	1,811.32
8D13	Hafan And Ala Road Day Services	1,160.13	71.35	0.00	1,231.48	0.00	1,231.48
8D14	Coed Celyn Rehabilitation Unit	282.93	0.00	0.00	282.93	0.00	282.93
8D15	Tegid Ward - Ablett Unit	1,107.92	0.00	21.05	1,086.87	0.00	1,086.87
8D16	I CAN Fund - Central Area	4,024.85	0.00	640.80	3,384.05	0.00	3,384.05
9D05	Complex Needs Service	0.00	0.00	0.00	0.00	0.00	0.00
9D07	Hergest Unit Fund	0.00	3,581.69	0.00	3,581.69	0.00	3,581.69
9D08	Sue Owen Fund - Hergest Unit	11,624.88	8.30	0.00	11,633.18	0.00	11,633.18
9D09	Uned Meirion Fund - Dolgellau Hospital	4,082.26	0.00	0.00	4,082.26	0.00	4,082.26
9D10	Physical Health & Wellbeing Fund	8,173.23	(3,581.69)	0.00	4,591.54	0.00	4,591.54
9D11	Cemlyn Ward - Cefni Hospital	41.94	0.00	0.00	41.94	0.00	41.94
9D15	Carreg Fawr - BYN	167.21	0.00	0.00	167.21	0.00	167.21
9D16	I CAN Fund - West Area	758.39	0.00	0.00	758.39	0.00	758.39
9D17	Learning Disability Inpatients - BYN	1,649.63	1,720.00	0.00	3,369.63	0.00	3,369.63
9D24	The Kale Thomas Memorial Fund	0.00	597.00	0.00	597.00	0.00	597.00
9D25	Ty Llywelyn Academic	16.38	0.00	0.00	16.38	0.00	16.38
9D31	Gwynedd Community Learning Disability Team	3,522.89	0.00	0.00	3,522.89	0.00	3,522.89
9D32	Memory Clinic Service - West	0.00	880.00	0.00	880.00	0.00	880.00
9D35	Ty Llywelyn Activities Fund	87.45	0.00	0.00	87.45	0.00	87.45
9D36	Coleg Gwella	148.00	0.00	0.00	148.00	0.00	148.00
9Q06	Folated Research - West	1.26	0.00	0.00	1.26	0.00	1.26
Mental Health Total		97,877.33	3,585.33	1,027.73	100,434.93	0.00	100,434.93

Women's and Maternal Care**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19

7B26	Wrexham Community Midwives	138.00	0.00	0.00	138.00	0.00	138.00
7F12	Perinatal Bereavement Trust Fund - YMW	2,063.09	845.58	300.00	2,608.67	0.00	2,608.67
7M01	Rhian Lloyd Davies Memorial Fund - East	270.58	(270.58)	0.00	0.00	0.00	0.00
7M04	Maternity Unit Fund - YMW	2,155.98	10.00	0.00	2,165.98	0.00	2,165.98
7M06	Lawson Taid & Simpson Ward	153.90	100.00	0.00	253.90	0.00	253.90
7M08	Obs & Gynae Education Fund - YMW	13,754.04	250.00	1,929.99	12,074.05	0.00	12,074.05
7M11	Gynaecology Fund - East	3,625.22	0.00	0.00	3,625.22	0.00	3,625.22
8M06	Womens & Childrens Bereavement Fund - Central	3,262.32	0.00	0.00	3,262.32	0.00	3,262.32
8M08	Womens & Maternal Care Fund - Central	1,849.34	0.00	0.00	1,849.34	0.00	1,849.34
8M09	Denbighshire Community Midwives	0.00	0.00	0.00	0.00	0.00	0.00
9M02	Maternity - YG	6,408.83	2,000.00	0.00	8,408.83	0.00	8,408.83
9M03	Obs & Gynae - YG	10,693.27	395.00	0.00	11,088.27	0.00	11,088.27
9M05	Community Midwives - West	1,112.81	0.00	0.00	1,112.81	0.00	1,112.81
9M07	Bladder Scanner Fund - YG	1,119.90	0.00	0.00	1,119.90	0.00	1,119.90
9M09	Breastfeeding Clinic Service	5,691.94	0.00	66.54	5,625.40	0.00	5,625.40
9M17	Gynaecology Services - Equipment Fund	14,793.77	0.00	0.00	14,793.77	0.00	14,793.77
9M19	Cronfa Mamolaeth Cariad a Chysur - Love & Comfort	1,653.58	0.00	0.00	1,653.58	0.00	1,653.58
9Q15	Gynae Services - West	104,422.36	0.00	0.00	104,422.36	0.00	104,422.36

Women's and Maternal Care Total

173,168.93	3,330.00	2,296.53	174,202.40	0.00	174,202.40
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BCU Wide**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
8B60	PCSM CPG General Purpose Fund - Closed	0.00	0.00	0.00	0.00	0.00	0.00
8N60	Surgery & Dental CPG General Purposes Fund	3,457.88	0.00	0.00	3,457.88	0.00	3,457.88
8P01	Anaesthetics Training and Education Fund	7,164.49	0.00	0.00	7,164.49	0.00	7,164.49
8T10	Spiritual Care Fund - BCU	3,820.24	0.00	0.00	3,820.24	0.00	3,820.24
BCU Wide Total		14,442.61	0.00	0.00	14,442.61	0.00	14,442.61

Miscellaneous Other**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
7T02	General - East	106,740.52	14.85	0.00	106,755.37	0.00	106,755.37
8T05	General Fund - Glan Clwyd	322,673.79	10.00	0.00	322,683.79	0.00	322,683.79
8T08	Ethiopia Link Charitable Fund - Central	46,071.40	1,156.35	2,860.18	44,367.57	179.48	44,188.09
8T09	The North Wales Cancer Centre Appeal Fund	266,341.87	10,799.69	1,455.00	275,686.56	3,150.00	272,536.56
8T11	Friends of Renal Care Glan Clwyd Hospital - Centra	83,786.06	1,012.00	2,566.18	82,231.88	0.00	82,231.88
8T15	Nth Wales Cancer Centre App Invesment Portfolio	0.00	0.00	0.00	0.00	0.00	0.00
8T25	BCUHB Robins Fund	32,044.73	0.00	0.00	32,044.73	0.00	32,044.73
8T26	Yirga Alem Hospital Link	11,286.67	0.00	0.00	11,286.67	0.00	11,286.67
8T27	Creative Well Fund	30,401.41	0.00	2,980.43	27,420.98	0.00	27,420.98
8T28	Awyr Las General Fund	(1,644,880.31)	764.14	65,870.58	(1,709,986.75)	67,852.27	(1,777,839.02)
8T29	Nurse Training General Fund	4,549.60	0.00	0.00	4,549.60	0.00	4,549.60
8T30	BCU YE Debtor Fund	3,898.71	247,214.87	0.00	251,113.58	0.00	251,113.58
8T31	Dementia Care Fund	1,046.74	0.00	241.90	804.84	0.00	804.84
8T32	Iaith Gymraeg/Welsh Language Fund	564.75	0.00	0.00	564.75	0.00	564.75
8T33	Public Health	0.00	0.00	0.00	0.00	0.00	0.00
8T34	Awyr Las Children & Young People Fund	487.15	75.77	0.00	562.92	0.00	562.92
8T36	"By Your Side Appeal" Fund	104,073.39	(29,890.93)	0.00	74,182.46	2,500.00	71,682.46
8T37	Awyr Las R & D Fund	546.56	48.68	0.00	595.24	0.00	595.24
8T38	Awyr Las Hearts & Minds Fund	8,028.14	1,194.62	903.60	8,319.16	6,826.89	1,492.27
8T39	Awyr Las Arts, Health & Wellbeing Fund	174.53	52.10	0.00	226.63	0.00	226.63
8T41	Awyr Las SK Run & Fun Run	0.00	0.00	0.00	0.00	0.00	0.00
8T42	Elen Meirion Fund	18,859.78	0.00	0.00	18,859.78	0.00	18,859.78
8T43	C-Difficile Research Study Fund - Closed	0.00	0.00	0.00	0.00	0.00	0.00
8T44	"By Your Side Appeal" Marketing Fund - Closed	0.00	0.00	0.00	0.00	0.00	0.00
8T45	Infection Prevention Charitable Fund	2,419.44	500.00	0.00	2,919.44	0.00	2,919.44
8T46	Awyr Las "Pennies From Heaven" Fund	3,251.47	(1,122.09)	2,129.38	0.00	0.00	0.00
8T47	Walking For Dementia	2,861.84	16.25	0.00	2,878.09	0.00	2,878.09
8T48	Staff Development Fund	311,086.94	(1.25)	19,905.78	291,179.91	136,286.91	154,893.00
8T49	Project SEARCH	1,202.90	63.39	45.40	1,220.89	0.00	1,220.89
8T50	I CAN Fund	5,420.95	764.10	0.00	6,185.05	0.00	6,185.05
8T51	Betsi Kenya Health Link	0.00	0.00	0.00	0.00	0.00	0.00
8T70	#Give70	1,107.06	(1,107.06)	0.00	0.00	0.00	0.00
9T07	Jean Williams Postgrad Centre - YG	23,180.10	760.00	0.00	23,940.10	0.00	23,940.10
9T08	Jean Williams Postgrad GP VTS - YG	4,185.18	0.00	0.00	4,185.18	0.00	4,185.18
9T10	Ysbyty Gwynedd General Purposes	615,411.39	42,673.72	0.00	658,085.11	0.00	658,085.11
9T16	Corporate Communications - YG	682.36	0.00	0.00	682.36	0.00	682.36

9T17	Research & Development - West - CLOSED	0.00	0.00	0.00	0.00	0.00	0.00
9T21	LLandudno General Purposes	329,744.07	40.00	144.00	329,640.07	0.00	329,640.07
9T22	Catering Dept - YG	2,514.25	0.00	0.00	2,514.25	0.00	2,514.25
9T24	Human Resources Training - West - CLOSED	0.00	0.00	0.00	0.00	0.00	0.00
9T27	Betsi-Quthing Fund	15,693.10	20.00	8,489.26	7,223.84	7,111.24	112.60
9T28	Research Grant Fund - North Wales	0.00	0.00	0.00	0.00	0.00	0.00
9T30	NHS Wales Informatics Service in Africa	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Totals		715,456.54	275,059.20	107,591.69	882,924.05	223,906.79	659,017.26

North Wales Wide Services**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
7B62	Leukaemia/Allied Blood Disease - YMW	238,968.63	0.00	0.00	238,968.63	0.00	238,968.63
7H01	X-Ray Department - YMW	15,657.77	43.00	0.00	15,700.77	0.00	15,700.77
7J02	Path Lab - Staff Training - YMW	6,487.75	3,063.00	0.00	9,550.75	0.00	9,550.75
7J03	Microbiology Training Fund - YMW	2,075.33	0.00	0.00	2,075.33	0.00	2,075.33
7Q01	Cancer Fund - YMW - Closed	0.00	0.00	0.00	0.00	0.00	0.00
7Q02	Cancer Support Group - YMW	328,656.77	8,395.09	5,901.99	331,149.87	26,990.00	304,159.87
7Q05	Breast Cancer Fund - YMW	15,350.64	0.00	11,349.99	4,000.65	0.00	4,000.65
8H01	Scanner Charitable Fund - Glan Clwyd	0.00	0.00	0.00	0.00	0.00	0.00
8H02	X-Ray Department - Glan Clwyd	5,174.19	0.00	0.00	5,174.19	0.00	5,174.19
8H03	Interventioanl Radiographers & Nurses Educ. Fund	0.00	0.00	0.00	0.00	0.00	0.00
8J02	Pathology Leukaemia/Haematology - Glan Clwyd	196,221.03	0.00	0.00	196,221.03	0.00	196,221.03
8J03	Pathology Chemical - Glan Clwyd	10,738.07	0.00	354.55	10,383.52	0.00	10,383.52
8J04	Leukaemia & Cancer Laboratory Research Fund - Glan	18,341.99	0.00	0.00	18,341.99	0.00	18,341.99
8K01	Audiology CPG Fund	28,421.98	70.80	782.95	27,709.83	0.00	27,709.83
8K02	Medical Physics - Glan Clwyd	4,508.92	0.00	0.00	4,508.92	0.00	4,508.92
8Q01	Oncology - Glan Clwyd	6,878.67	750.00	0.00	7,628.67	0.00	7,628.67
8Q02	Cancer Charitable Fund - Glan Clwyd	714,194.59	9,707.28	19,611.19	704,290.68	156,158.02	548,132.66
8Q03	Cancer Research Fund - Glan Clwyd	30,703.85	0.00	2,030.91	28,672.94	9,327.68	19,345.26
8Q04	KKLF Award Fund - Closed	0.00	0.00	0.00	0.00	0.00	0.00
8Q06	Cancer "Wigs" Fund	4,271.51	0.00	0.00	4,271.51	0.00	4,271.51
8Q07	Brain Tumour Patient Amenities Fund	34,213.14	0.00	0.00	34,213.14	0.00	34,213.14
8Q08	Radiotherapy Research Fund	5,121.38	50.00	0.00	5,171.38	0.00	5,171.38
9H01	Scanner - YG	6,459.27	0.00	244.04	6,215.23	0.00	6,215.23
9H02	Ultrasound - YG	16,308.20	0.00	0.00	16,308.20	0.00	16,308.20
9H03	Ysbyty Gwynedd Radiolgy	9,932.75	0.00	0.00	9,932.75	0.00	9,932.75
9J02	Ysbyty Gwynedd Haematology	22,887.18	0.00	(232.24)	23,119.42	0.00	23,119.42
9J03	Path Lab Educ & Training - YG	2,300.38	0.00	0.00	2,300.38	0.00	2,300.38
9J04	Microbiology - YG	5,878.01	0.00	0.00	5,878.01	0.00	5,878.01
9J06	Microbiology Research - YG	27,962.34	0.00	0.00	27,962.34	0.00	27,962.34
9J07	Microbiology Staff - YG	6,905.96	0.00	0.00	6,905.96	0.00	6,905.96
9J08	Pathology Dr Caslin - YG	0.00	0.00	0.00	0.00	0.00	0.00
9J09	Mortuary - YG	2,174.28	0.00	0.00	2,174.28	0.00	2,174.28
9J10	Ysbyty Gwynedd Biochemistry General Purposes	4,292.38	0.00	0.00	4,292.38	0.00	4,292.38
9J11	Cellular Pathology & Immunology - YG	172.50	0.00	0.00	172.50	0.00	172.50
9Q01	Cancer Research - YG	96,844.56	0.00	0.00	96,844.56	0.00	96,844.56
9Q02	Gwynedd Breast Cancer Research	72,001.41	300.00	0.00	72,301.41	0.00	72,301.41
9Q03	Haematology and Cancer - YG	57,298.93	0.00	1,070.00	56,228.93	0.00	56,228.93
9Q04	Janet Jones (Alaw) - YG	476,047.54	17,352.00	7,335.24	486,064.30	69,684.00	416,380.30
9Q05	Complimentary Therapy - YG - Closed	0.00	0.00	0.00	0.00	0.00	0.00
9Q07	Breast Cancer Care Development Fund	0.00	30,000.00	0.00	30,000.00	0.00	30,000.00
9Q09	Palliative Care Lymph Nursing - West	2,626.31	0.00	0.00	2,626.31	0.00	2,626.31
9Q10	Leukaemia Research - West	6,575.68	0.00	0.00	6,575.68	0.00	6,575.68
9Q14	Bowel Cancer Research - YG	37,844.32	0.00	0.00	37,844.32	0.00	37,844.32
9Q17	Alaw Unit Development Project	137.31	0.00	0.00	137.31	0.00	137.31
9Q18	#TeamIrfon	111,211.23	1,228.00	2,529.51	109,909.72	22,409.55	87,500.17
North Wales Wide Services Total		2,631,846.75	70,959.17	50,978.13	2,651,827.79	284,569.25	2,367,258.54

BCU - Unapportioned Income & Expenditure**Summary Statement - March 2019**

Fund	Name	Bal B/fwd	Inc	Exp	Bal C/fwd	Outstanding Approvals	Potential Bal
		£	£	£	£	£	£
		01.03.19			31.03.19		31.03.19
ZZ01	Unapportioned Investment Gains / Losses	334,112.56	471,025.24	0.00	805,137.80	0.00	805,137.80
ZZ02	Unapportioned Investment Income	66,889.90	5,877.34	0.00	72,767.24	0.00	72,767.24
ZZ03	Unapportioned Administration Expenditure	(140,682.63)	0.00	19,984.50	(160,667.13)	0.00	(160,667.13)
ZZ04	Unapportioned Fund-Raising Costs	0.00	0.00	0.00	0.00	0.00	0.00
ZZ05	Working Account - Main Charity	0.00	0.00	0.00	0.00	0.00	0.00
ZZ06	Working Account - Ron & Margaret Smith Cancer Appe	0.00	0.00	0.00	0.00	0.00	0.00

ZZ07	Provisions Fund - Main Charity	0.00	0.00	0.00	0.00	0.00	0.00
ZZ08	Unapplied Income	0.00	0.00	0.00	0.00	0.00	0.00
ZZ09	Pre Payment Fund	0.00	0.00	0.00	0.00	0.00	0.00
Unapportioned Income & Expenditure Total		260,319.83	476,902.58	19,984.50	717,237.91	0.00	717,237.91
Totals		8,415,405.47	884,395.77	602,578.12	8,697,223.12	926,016.40	7,771,206.72

Charitable Funds Committee		GIG CYMRU NHS WALES Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board
23 rd May 2019	To improve health and provide excellent care	
CFAG19/17		

Report Title:	Charity Budget 2019/20
Report Author:	Rebecca Hughes, Charity Accountant
Responsible Director:	Russell Favager, Executive Director of Finance
Public or In Committee	Public
Purpose of Report:	Fundraising budget for the Charity for 2019/20.
Approval / Scrutiny Route Prior to Presentation:	Approved by the Charitable Funds Committee 07.03.19
Governance issues / risks:	<ol style="list-style-type: none"> 1. The attached report details the Charity's proposed budget for 2019/20. This covers the costs of running the Charity, including administration, governance and fundraising. 2. The report also includes the Charity's budgeted and forecast administration and fundraising costs for 2018/19 to provide a comparison.
Financial Implications:	In agreeing to the proposed budget for 2019/20, the charity is agreeing to fund these costs for the next financial year.
Recommendation:	The Committee is asked to review and approve the budget for 2019/20.

Health Board's Well-being Objectives <i>(indicate how this paper proposes alignment with the Health Board's Well Being objectives. Tick all that apply and expand within main report)</i>	√	WFGA Sustainable Development Principle <i>(Indicate how the paper/proposal has embedded and prioritised the sustainable development principle in its development. Describe how within the main body of the report or if not indicate the reasons for this.)</i>	√
1.To improve physical, emotional and mental health and well-being for all	√	1.Balancing short term need with long term planning for the future	√
2.To target our resources to those with the greatest needs and reduce inequalities	√	2.Working together with other partners to deliver objectives	√

3.To support children to have the best start in life	√	3. those with an interest and seeking their views	√
4.To work in partnership to support people – individuals, families, carers, communities - to achieve their own well-being	√	4.Putting resources into preventing problems occurring or getting worse	√
5.To improve the safety and quality of all services	√	5.Considering impact on all well-being goals together and on other bodies	√
6.To respect people and their dignity	√		
7.To listen to people and learn from their experiences	√		
Special Measures Improvement Framework Theme/Expectation addressed by this paper			
Not applicable			
Equality Impact Assessment			
Not applicable – the report does not impact directly on staff or patients			

Disclosure:

Betsi Cadwaladr University Health Board is the operational name of Betsi Cadwaladr University Local Health Board

Charity Budget for 2019/20

1.0 Introduction

The Charity's budget for 2019/20 covers the costs of running the Charity, including administration, governance and fundraising.

2.0 Costs

All staff who work with the Charity are employed by the Health Board. The costs of the Fundraising Team are recharged in full to the Charity on a monthly basis. The costs of Finance staff involved in the charity are included within a monthly recharge from the Health Board, which is set at £96,000 per year. This charge also includes an element of overheads.

The Charity's non-pay costs predominantly relate to fundraising. These are split into costs incurred as part of the Fundraising Team's activities and other fundraising costs not initiated by the Team, which also includes costs incurred as part of a specific appeal.

3.0 Proposed Budget

The table below details the Charity's forecast administration, governance and fundraising costs for 2018/19, compared to the agreed budget and the proposed budgeted costs for 2019/20.

The total proposed budget for 2019/20 has been kept at the same level as the 2018/19 budget, although there have been some small movements between categories to take account of increased pay costs.

	2018/19 Budget £'000	2018/19 Forecast £'000	2018/19 Variance £'000	2019/20 Budget £'000
BCU Recharge - Finance Staff Costs	90	90	0	90
Fundraising Staff Costs	200	206	6	217
Total Pay Costs	290	296	6	307
BCU Recharge - Overheads	6	6	0	6
Fundraising Team Costs	50	36	-14	50
Other Fundraising Costs	60	20	-40	40
Investment Management Fee	50	50	0	50
Audit Fees	10	10	0	12
Bank & Other Admin Charges	6	5	-1	6
Software Fees	5	5	0	6
Total Non-Pay Costs	187	132	-55	170
Total Costs	477	428	-49	477

Points to note:

- Fundraising Staff Costs are projected to increase due to the NHS pay award and incremental drift. The forecast over spend for 2018/19 relates to cover for long-term sickness.
- Fundraising Team non-pay costs are forecast to be under budget in 2018/19 due to staffing issues in the team reducing their capacity to support projects. Costs are expected to rise in 2019/20 as the team becomes fully operational.
- Other Fundraising Costs; fundraising events that sit outside of the Fundraising Team are expected to increase in 2019/20 as the team work with Fund Advisors and Charity Champions to help them develop local events. However the budget has been reduced due to the large under spend forecast for 2018/19.

4.0 Allocation of Costs

As previously agreed by the Committee, all of the administration, governance and central fundraising costs for the Charity are charged to General Funds. General Funds receives all of the gains or losses on the investments plus the investment income and this is therefore used to pay for the Charity's costs. Additionally, when funds allow, the remainder can be used to support Health Board initiatives.

Other Fundraising Costs are charged to the fund that will benefit from that fundraising and so are not charged to General Funds.

The total charge to General Funds for 2019/20 would be £437,000. General Funds at the 31st December 2018 totalled a deficit of £231,000, therefore the proposed budget would increase the deficit to £668,000, pending future investment gains and income.

5.0 Recommendations

The Committee are asked to approve the budget for 2019/20.

AWYR LAS
FUNDING APPLICATION FORM

<u>Title of Funding Application</u>	Complementary Therapy (CT)	
<u>Name & Job Title of Lead Applicant</u>	Sr Anne Marie Humphreys, Cancer Division, BCUHB	
<u>Name & Job Title of Other Applicants</u>	Sr Wenna Hammond, Cancer Division, BCUHB	
<u>Maximum Expenditure Requested</u>	East -£10,000 currently approved as per previous application A Further £10,000 is requested to take to a maximum £20,000 please	
<u>Fund to be Sourced</u>	<u>Fund Number & Title</u>	Cancer Support Group – Fund 7Q02
	<u>Current Uncommitted Balance</u>	£ 304,159.87
<u>Introduction and Background</u> (concise, in bullet points)		
<ul style="list-style-type: none"> Alaw Unit have for many years provided a Complementary Therapy (CT) Service. The CT established on Alaw has been very well received and contributed to the Patient Experience within the Oncology, Haematology and Palliative Care service. Currently there is a CT Service on Alaw Unit Tuesday to Friday, inclusive. North Wales Cancer Treatment Centre –A CT Service was implemented in January 2018 and feedback positive from patients and staff. The service has been available 2 days per week on the inpatient ward and chemotherapy day Unit. Implement one session, half a day, in the Radiotherapy Unit in Nov 2018. Shooting Start Unit, Wrexham – CT starting in November 2018 with one day per week. This service commenced January 2019 and has been so successful with unlimited positive reviews for patients it is hoped to extend to another day in order to move further in line with the rest of North 		

Wales				
Key Service Benefits and Measures (to be reported back to the Committee 6 months after approval granted, unless otherwise stated in approval letter)				
Service Benefit (insert further rows if needed, must include patient care and financial benefits)				Measure
Improve patient experience				Patient satisfaction questionnaire, patient and staff feedback
Improve some symptoms experienced by patients such as pain, nausea, anxiety etc				Patient satisfaction questionnaire, patient and staff feedback
Financial Management and Costing				
Pay				
Job Title	Annual Salary (inc. on-costs)	Period in Months	Project Role	£
Non-pay				
Quote or Estimate?	Description			
East - £10,000	To add to the £10,000 that has already been committed			
Total Pay and Non-pay				
Ongoing Revenue Costs				
Ongoing revenue costs which will be charged to NHS budgets				£
Less: Savings generated by this application				£
Net ongoing revenue costs charged to NHS budgets				£

<u>Risk Assessment</u>		
Risk (insert further rows if needed)	Mitigation	
<u>Exit Strategy</u> (Charitable Funds cannot fund ongoing commitments)		
Annual application to Charity Funds, tender via Procurement Procedure		
<u>Health Inequalities</u> (State how the scheme addresses health inequalities)		
Equal access for all		
<u>Equalities Impact</u>		
Will any racial equality groups (racial, gender, disability, sexuality, age, language, religion/belief be differently affected by this scheme?		NO
If YES, then please submit a copy of the Equality Impact Questionnaire with this form.		
If NO, then state below what information/evidence the decision is based on.		
All patients attending for treatment will be eligible for CT		
<u>Approvals</u>		
	Name & Date Approved	Comments

Fund Advisor	Beryl Roberts 16.05.19	
Capital Approval (Estates/IM&T/Medical Devices)	N/A	
Chief Financial Officer		Approval Outstanding
Area/Hospital/Secondary Care/Mental Health/Executive Director		Approval Outstanding
Charitable Funds Advisory Group		